



**BUCKS COUNTY WATER AND SEWER AUTHORITY**  
**ANNUAL REORGANIZATION MEETING**  
**WEDNESDAY JANUARY 10, 2024 9:30 A.M.**  
**AGENDA**

- 1. Call to Order.
- 2. Pledge Allegiance to the Flag of the United States of America.

3. **Reorganization:**

- a) Appoint Temporary Chairman (R. Flager) to preside over the Election of Officers.
- b) Nomination for Office of:

***2023 Incumbents***

***2024***

Chairman John Cordisco  
Vice Chairman Bryan Allen  
Secretary Patricia K. Poprik  
Treasurer Michael Schwartz  
Asst. Sec/Treas Ray Richardson

Chairman – John Cordisco  
Vice Chairman -Bryan Allen  
Secretary - M. Schwartz (Recommended)  
Treasurer-R. Richardson (Recommended)  
Asst. Sec/Treas Mike Fehrle

- c) Close Nominations.
- d) Election of Officers.
- e) Temporary Chairman turns meeting over to the Chairman to conduct remainder of Annual Meeting and Regular Board Meeting.

- 1. Motion authorizing any two officers of the Authority, and/or CEO or CFO to sign checks for the Authority and Escrow Funds with Developers.

1. **Appointments of:**

***Solicitor:***

***2023 Incumbents***

***2024***

Randall Flager, Flager & Associates

Randall Flager, Flager & Associates

***Special Projects/ Conflict Work***

***2023 Incumbents***

***2024***

Jeffrey P. Garton Esquire  
Curtin & Heefner (Ernest “Bucky” Closser)

Jeffrey P. Garton, Esquire  
Curtin & Heefner (Ernest Bucky Closser)



*Special Projects/ Conflict Work*

**2023**

**2024**

Grim Biehn & Thatcher (Matthew Hoover)  
Hill Wallack (Labor Attorney).  
Hamburg, Rubin, Mullin, Maxwell & Lupin, P.C.  
Hawke, McKeon & Sniscak (Tom Sniscak)  
Joseph Pizzo & Associates, LLC  
Obermeyer, Rebmann, Maxwell & Hipple

Grim Biehn & Thatcher (Matthew Hoover)  
Hill Wallack David Truelove, Esquire  
Not recommended for reappointment  
Hawke, McKeon & Sniscak (Tom Sniscak)  
Joseph Pizzo & Associates  
Obermayer, Rebmann, Maxwell & Hipple;

**Special Projects/Communication Support Services**

Ceisler Media Communications

**2023 Incumbents**

**2024**

**Bond Counsel:**

Curtin & Heefner (Ernest Closser)

Curtin & Heefner (Ernest Closser)

**2023 Incumbents**

**2024**

**Engineer:**

Gilmore & Associates (Russell Dunlevy, P.E.)

Gilmore & Associates (Russell Dunlevy, PE)

*Special Projects/Conflict Work*

Carroll Engineering Corp. (Steve Hartman, P.E.)  
Jones Engineering Associates (Joseph E. Jones, PE)  
ACRI Environmental Group  
Gannett Fleming Engineers (Geo Decisions)  
Pennoni Associates (M. Conallen)  
Arro Engineering (Birmingham Area)  
Remington and Vernick Engineers  
McCormick and Taylor (Patrick Guise)  
T&M Associates  
1SEO (Lance Bachmann) (Shock IT)

Carroll Engineering Corp. (Steve Hartman)  
Jones Engineering Associates (J. Jones, P.E)  
ACRI Environmental Group  
Gannett Fleming Engineers (Geo Decisions)  
Pennoni Associates (M. Conallen)  
Arro Engineering (Birmingham)  
Remington and Vernick Engineers  
McCormick and Taylor (Patrick Guise)  
T&M Associates  
1SEO (Lance Bachmann) (Shock IT)

**Emergency Contractors List 2024  
Staff/Eng. recommendations**

Almeida & Hudak Contractors  
R&S General Contractors, Inc.  
Joao & Bradley  
Jingoli



BCWSA  
1275 Almshouse Road, Warrington, PA 18976  
Phone: 215.343.2538  
www.bcwsa.net



**AGENDA**

**JANUARY 10, 2024  
PAGE THREE**

***2023 Incumbents  
Insurance Brokers:***

AON Insurance (Andrew Corrigan)  
CBIZ (Donna Tremblay)

***2023 Insurance Consultants:***

Insurance Buyers' Council, Inc. (Rick Schultz)

***2023 Accounting/Audit Incumbents***

Zelenkofske & Axelrod

***Financial Investment/Advisors: Incumbents***

RBC Capital Markets

***Special Projects***

***2023 Incumbents***

Caine Mitter, Victor Chang  
Dave Reid, CBIZ

***2024  
Insurance Brokers:***

AON Insurance (Andrew Corrigan)  
CBIZ (Donna Tremblay)

Insurance Buyers' Council, Inc. (R. Schultz)

***2024***

Zelenkofske & Axelrod

RBC Capital Markets LLC

***2024***

Caine Mitter, Victor Chang  
Dave Reid, CBIZ

4. Authorize attendance of Board Members and Management Employees at 2023 Conferences:

American Water Works Association & Affiliates	(AWWA)
Water Pollution Control Federation	(WPCF)
Pennsylvania Municipal Authorities Assoc.	(PMAA)
Water Environment Federation & Affiliates	(WEF)
International Water Association	(IWA)
National Association of Water Companies	(NAWC)
National Association of Clean Water Agencies	(NACWA)
Society for Human Resource Management	(SHRM)
Government Officers Finance Association	(GFOA)

5. Reaffirm the following Banking Institution as the depository for Authority's Accounts as set forth below:

**FULTON BANK**

**2023**

General Fund  
Daily Deposit Revenue  
NSC

**2024**

General Fund  
Daily Deposit Revenue  
NSC



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**AGENDA**

**JANUARY 10, 2024  
PAGE FOUR**

HRA  
Neshaminy Operating Account  
Payroll Account  
Health & Welfare Checking Account  
Sales of Service  
Developers (s) Escrow

HRA  
Neshaminy Operating Account  
Payroll Account  
Health & Welfare Checking Account  
Sales of Service  
Developers (s) Escrow Republic Bank  
Amy Osborn & Jennifer Bevier

**Fulton Trust**

**2023**

**2024**

**Sewer System and Water System**

Revenue Funds  
Settlement Funds  
Bond Redemption and Improvement Funds  
Maintenance Reserve Fund  
Debt Service Funds  
Debt Service Reserve Funds  
Debt Service Reserve Fund Restricted Yield  
Construction Funds  
Bond Escrow Funds  
Investment Collateral Funds

Revenue Funds  
Settlement Funds  
Bond Redemption & Improvement Funds  
Maintenance Reserve Funds  
Debt Service Funds  
Debt Service Reserve Funds  
Debt Service Reserve Fund Restrictive Yield  
Construction Funds  
Bond Escrow Funds  
Investment Collateral Funds

**2023 Investments/ Line of Credit (LOC)  
Investments/ Line of Credits (LOC)**

**2024**

Fulton Bank, PNC Bank & Truist Bank  
Republic Bank (Escrow)  
QNB (Line of Credit (LOC))

Fulton Bank, PNC Bank, Truist Bank  
Republic Bank (Escrow)  
QNB

6. Authorization to pay invoices before Board approval for the following:

- Collective Bargaining Group Contract Obligations
  - Communication Infrastructure
  - Compliance with Regulating Agencies (DRBS, PA DEP, Etc.)
  - Computer, Billing Services, and Related Items
  - Customer Refunds
  - Emergency Repairs for Operations
  - Fuel Purchases
  - Insurance Policies
  - Ongoing Repairs & Maintenance
  - Operating Expenses Via Credit Card
  - Payroll and Related Items
  - Purveyors of Water and Sewage Treatment Services
  - Recurring Bills Under Contract



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Utilities

**AGENDA**

**JANUARY 19, 2024  
PAGE FIVE**

7. **-BCWSA Regular Board Meeting Dates & Times: 2024-**

Authorize the days and times that BCWSA will hold its Regular Board Meetings for the Year 2024: The fourth Wednesday of each month at 9:30 a.m. (see schedule attached)

8. **ADJOURNMENT**

***NEXT REGULAR MEETING: Immediately Following Reorganization Meeting***



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