

BCWSA



MINUTES OF THE REGULAR BOARD MEETING
February 28, 2024

PRESENT: Bryan Allen, Michael Schwartz, Raymond Richardson and Michael Fehrle
Benjamin W. Jones, CEO; Jason Hillaert, CFO; Scott Holbert, Esquire; Steven Hartman, P.E; Anne M. O'Toole, Executive Assistant and Sarah Schaffer, Administrative Assistant

VIA ZOOM: John Cordisco

CALL TO ORDER:

The BCWSA's Vice Chairman, Bryan Allen, called the Regular Meeting of the BCWSA to order at 9:30 A.M.

PLEDGE OF ALLEGIANCE:

Those present, pledged allegiance to the flag.

PUBLIC COMMENT: None

MINUTES:

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Minutes of the BCWSA's Regular Board Meeting held on January 24, 2024. (Minutes are attached to the Minute book)

REPORT OF THE CEO: Benjamin W. Jones

Contract Award

-Water and Wastewater Treatment Chemicals Re-Bid-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved awarding the Contract for Water and Wastewater Treatment Chemicals to the lowest responsive bidders, Brenntag Northeast, LLC and Main Pool and Chemical Co., Inc for a one- year period with the option to extend for an additional one-year. (memo from BWJ dated 02/28/24 and bid tabulation is attached to the Minute Book)



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Invitation to Re-bid

-Grit Chamber Cleaning & Liquid Sludge Hauling and Disposal-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved to re-bid the Contract associated with the Grit Chamber Cleaning & Liquid Sludge Hauling and Disposal through the Pennbid program. (memo from BWJ dated 02/28/24 is attached to the Minute Book)

-Sewer and Water Service Agreements; Solebury Township-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Water and Sewer Service Agreements between BCWSA and One Solebury Properties, LP for the proposed construction of a 93-unit, 121 bed personal care facility located in Solebury Township. (memo from BWJ dated 02/24/28 and Agreements are attached to the Minute Book)

-Grinder Pump System Operation and Maintenance Agreement-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Grinder Pump System Operation and Maintenance Agreement between BCWSA and Heller Road Associates, LLC for the maintenance of a grinder pump for a future warehouse located in Richland Township. (memo from BWJ dated 02/28/24 and Agreement is attached to the Minute Book)

ENGINEERS REPORT:

Gilmore & Associates

Russel Dunlevy, P.E., reviewed the Engineer's Report dated 02/28/24.

-St. Stephens Green STP Rehabilitation- (Contract WVT-1GC)-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Application for Payment No. 7 (final) for Contract WVT-1G-C in the amount of \$47,579.40 be paid to A.J. Jurich, Inc., as recommended by the Engineer.



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-St. Stephens Green STP Rehabilitation- (Contract WVT-1 EC)-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Application for Payment No. 3 (final) for Contract WVT-1EC in the amount of \$68,601.93 be paid to Wise Electrical Contractors, as recommended by the Engineer.

-Green Street WWTP Streambank Stabilization-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved Payment Application No. 3 (final) for the Green Street WWTP Streambank Stabilization the amount of \$14,235.45 be paid to Hartman Landscape Nursery, Inc. as recommended by the Engineer.

-Upper Dublin Township Diversion Pump Station-

Mr. Schwartz moved, Mr. Allen seconded the motion unanimously authorizing permission to advertise for bids for the Upper Dublin Diversion Pump Station Project, as recommended by the Engineer.

-Upper Dublin Township Diversion Force Main-

Mr. Schwartz moved, Mr. Allen seconded the motion unanimously authorizing permission to advertise for bids for the Upper Dublin Diversion Force Main Project, as recommended by the Engineer.

Consulting Engineer's Report

Steven Hartman, P.E., reviewed the Consulting Engineers Report dated 02/22/24.

-Castle Valley Diversion Booster Pump Station- (Contract CB-75B)-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved Application and Certificate for Payment No. 3 for Contract CB75B in the amount of \$14,698.55 be paid to AJM Electric, as recommended by the Consulting Engineer.

SOLICITOR'S REPORT: Scott Holbert, Esquire

Mr. Holbert stated the Board met in Executive Session for approximately Thirty Minutes prior to the start of the Regular Board Meeting to discuss Personnel and Property. Two (2) of the items discussed will require Board action.



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-Deed of Easement; Richland Township-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Water and Sewer Utility Easement Agreement for the Steeple Run development located in Richland Township. (memo from BWJ dated 02/28/24 and Agreement is attached to the Minute Book)

-Software Service Agreement-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Software Service Agreement with Tyler Technologies. (memo from BWJ dated 02/28/24 and Agreement is attached to the Minute Book)

-Amendment to the Reservation of Capacity Agreement; The Dublin Metro-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Amendment to the ROC Agreement between BCWSA and the Dublin Metro LP associated with the property located at 1250 Virginia Drive in Upper Dublin Township. (memo from BWJ dated 02/28/24 and Agreement is attached to the Minute Book)

-Upper Dublin Diversion Pump Station & Force Main Project-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the condemnation of various easements for the Upper Dublin Diversion Pump Station and Force Main Project in Upper Dublin Township.

David Truelove, Esquire

-Memorandum of Agreement-

Mr. Allen moved, Mr. Richardson seconded the motion that unanimously approved the Memorandum of Agreement between BCWSA and American Federation of State, County and Municipal Employees Local 2939 (the "Union"). Mr. Schwartz abstained from voting. (Agreement is attached to the Minute Book)

CFO's REPORT: Jason Hillaert, CFO

-Bills for Payment-

Jason Hillaert, CFO, presented a List of Bills that were prepared by in-house staff and he recommended Board approval.



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Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Bills for Payment dated 02/28/24. (List of bills is attached to the Minute Book)

OLD BUSINESS: Nothing to Report

NEW BUSINESS:

AEP Energy

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving AEP Energy Inc., as the new Energy Supplier for 24 PECO service locations and 13 PPL Electric service locations as outlined on the contracts, for a term of 36 months.

Mr. Allen questioned the company and asked if AEP is a renewable energy plan. Mr. Holbert advised that it is not fully but the contract does mention their RPS standards so it does have renewable resources.

ADJOURNMENT:

There being no further business to be presented to the Board, Mr. Cordisco moved, Mr. Allen seconded the motion that unanimously adjourned the meeting.

03.27.24
DATE


SECRETARY

NEXT REGULAR BOARD MEETING; MARCH 27, 2024 9:30 AM



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