



MINUTES OF THE REGULAR BOARD MEETING
July 24, 2024

PRESENT: Bryan Allen, Raymond Richardson, Michael Schwartz and Michael Fehrle
Benjamin W. Jones, CEO; Jason Hillaert, CFO; Scott Holbert, Esquire;
Russell Dunlevy, P.E.; Steven Hartman, P.E; Anne M. O'Toole, Executive
Assistant and Sarah Schaffer, Administrative Assistant

VIA ZOOM: John Cordisco

VISITORS: None

CALL TO ORDER:

The BCWSA's Vice Chairman, Bryan Allen called the Regular Meeting of the BCWSA to order at 9:30 A.M.

PLEDGE OF ALLEGIANCE:

Those present pledged allegiance to the flag.

PUBLIC COMMENT: None

MINUTES:

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Minutes of the BCWSA's Regular Board Meeting held on June 26, 2024. (Minutes are attached to the Minute book)

REPORT OF THE CEO: Benjamin W. Jones

-Bid Award-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved awarding the Contract associated with the purchase of Regular Unleaded Gasoline, Ultra Low Sulfur Diesel and Off Road Diesel to the lowest responsive bidder, Riggins, Inc., for a one (1) year period. The bid is in conjunction with the Bucks County Consortium. (memo from BWJ dated 07/24/24 & bid tabulation are attached to the Minute Book)



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-Bid Award-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved awarding the Uniform Rental Contract to the lowest Responsive bidder, Cintas Corporation for a four (4) year period. (memo from BWJ dated 07/24/24 and bid tabulation are attached to the Minute Book)

-Purchase of Vehicle-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the purchase of the 2024 Ford Expedition for the Director of Operations through the CoStars program. This will replace his 2016 Tahoe, which had engine failure and high mileage. (memo from BWJ dated 07/24/24 is attached to the Minute Book)

-Sale of Vehicle-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the sale of the 2016 Chevy Tahoe due to age, mileage, and mechanical issues to be sold on Municibid. (memo from BWJ dated 07/24/24 is attached to the Minute Book)

-Construction Agreement; Bensalem Township-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Construction Agreement between BCWSA and MECO Constructors, Inc., associated with the installation of sanitary sewer lines for a 60-unit age restricted apartment development located at 4701 Somerton Road in Bensalem Township. (memo from BWJ date 07/24/24 and agreement are attached to the Minute Book)

-Additional Sewer & Water Service No Improvements Agreement; Middletown Township-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Additional Sewer Service No Improvements Agreement between BCWSA and Healthcare Building Solutions RTY associated with the proposed conversion of an existing commercial building into four (4) residential units requiring the purchase of (3) three new EDUs (1 existing) in Middletown Township. (memo from BWJ dated 07/24/24 and agreement is attached to the Minute Book)

-Reservation of Capacity; Springfield Township-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Reservation of Capacity Agreement between BCWSA and Blecker Acquisitions, LP associated with the proposed construction of (16) residential townhomes requiring the purchase of fifteen (15) EDUs (1 existing) in Springfield Township. (memo from BWJ dated 07/24/24 and agreement is attached to the Minute Book)



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ENGINEERS REPORT:

Gilmore & Associates

Russel Dunlevy, P.E., reviewed the Engineer's Report dated 07/24/24.

Upper Dublin Diversion force Main (Contract UDT-14 Force Main)

Mr. Schwartz inquired if BCWSA had ever used Joao & Bradley as contractors, and what the next phase of the contract would be for this project. Mr. Dunlevy stated that we have used the contractor in the past and they are included on our emergency contractor vendor list. He stated that the pump station would be the next phase of this project.

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved awarding the Contract associated with the Upper Dublin Diversion Force Main to the lowest responsive bidder, Joao & Bradley Co., Inc. (J&B) in the amount of \$4,094,800.00, as recommended by the Engineer.

Totem Road Pump Station Grinder Hoist Replacement

Discussion on Bid Results

Mr. Dunlevy explained to the Board of Directors that due to the nature of the work and based on the worker safety, he was recommending that although the only responsive bidder is not RCO Compliant, he had requested the Board of Directors waive the requirement due to the need to complete the work to maintain safe and effective operations at the pump station. Therefore, he recommended the Board award the contract to Zimmerman as bid. The Board of Directors agreed to waive the RCO Requirement due to the specialty of the work and the safety of the field personnel.

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved awarding the Contract associated with the Totem Road Pump Station Grinder Hoist Replacement to the only responsive bidder, Zimmerman Environmental (Zimmerman) in the amount of \$261,809.00, as recommended by the Engineer.

***Peace Valley Dam Railing System Repair
Payment Recommendation #2 (Final)***

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved Payment Request from Mid-Atlantic Contracting Services, LLC (MACS) in the amount of \$72,400.00 associated with the work, materials and fabrication for the referenced emergency railing system repair at the Lake Galena Reservoir, as recommended by the Engineer.



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Consulting Engineer's Report

Steven Hartman, P.E., reviewed the Consulting Engineers Report dated 07/18/24 with the Board of Directors.

CENTRAL BUCKS SEWER SYSTEM AREA

A. Castle Valley Diversion Booster Pump Station - Contract CB-75A

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved Application and Certificate for Payment No.6 for Contract CB-75A in the amount of \$247,997.26 be paid to Blooming Glen Contractors, as recommended by the Consulting Engineer.

B. Castle Valley Diversion Booster Pump Station - Contract CB-75B

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved Application and Certificate for Payment No.8 for Contract CB-75B in the amount of 99,081.90 be paid to AJM Electric as recommended by the Consulting Engineer.

SOLICITOR'S REPORT: Scott Holbert, Esquire

Mr. Holbert, Esquire stated that the Board of Directors met in Executive Session prior to today's meeting to engage in privileged discussions regarding draft legislation, which is listed on the agenda for Board approval.

-Resolution No. 2024-01-

Mr. Holbert explained that the amendments that the County had adopted had been incorporated in the resolution, associated with the Responsible Contractors Agreement, but an additional language change related to payment of wages for custom fabricators on jobs would also be included into the Responsible Contractors Agreement.

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously adopting Resolution No. 2024-01 associated with amending the BCWSA Responsible Contractors Agreement adopted on April 27, 2020, subject to the receipt of the additional wording prepared by the Solicitor to be incorporated in the final amendment. (Resolution and agreement are attached to the Minute Book)



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-2024 Homeowner Program for Sewer Back Ups-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the request to increase the BCWSA Homeowners Program for sewer back-ups that assists homeowners with losses of depreciated contents as well as a repair reimbursement to \$125,000 for 2024 and reset back to \$50,000 in January of 2025. (memo from BWJ dated 07/24/24 and policy are attached to the Minute Book)

-Asset Purchase Agreement-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Asset Purchase Agreement between the Township of Bristol and BCWSA associated with the Atkins Pump Station in Bristol Borough. (agreement is attached to the Minute Book)

CFO's REPORT: Jason Hillaert, CFO

-Bills for Payment-

Jason Hillaert, CFO, presented a List of Bills that were prepared by in-house staff, and he recommended Board approval.

Mr. Richardson moved, Mr. Fehrle seconded the motion that unanimously approved the Bills for Payment dated 07/24/24. (List of bills is attached to the Minute Book)

-2023 Financial Statements-

The Chief Financial Officer presented the 2023 audited Financial Statements to the Board of Directors.

The Board of Directors acknowledged receipt of the report.

OLD BUSINESS:

NEW BUSINESS:



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ADJOURNMENT:

There being no further business to be presented to the Board, Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously adjourned the meeting.

08/28/24
DATE

NO
Asst. SECRETARY

NEXT REGULAR BOARD MEETING; August 28, 2024, 9:30 AM



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