

BCWSA



MINUTES OF THE REGULAR BOARD MEETING
December 18, 2024

PRESENT: John Cordisco, Bryan Allen, Michael Schwartz; Raymond Richardson and Michael Fehrle; Benjamin W. Jones, CEO; Jason Hillaert, CFO; Scott Holbert, Esquire; Russell Dunlevy, P.E.; Steven Hartman, P.E.; Anne M. O'Toole, Executive Assistant and Sarah Schaffer, Administrative Assistant

CALL TO ORDER:

The BCWSA's Chairman, John Cordisco, called the Regular Meeting of the BCWSA to order at 9:30 am.

PLEDGE OF ALLEGIANCE:

Those present pledged allegiance to the flag.

PUBLIC COMMENT: None

MINUTES:

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Minutes of the BCWSA Regular Board Meeting held on November 20, 2024. (Minutes are attached to the Minute Book)

REPORT OF THE CEO: Benjamin W. Jones

-Authorization to Advertise-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously authorizing the Contract associated with Lawn Maintenance, covering a one- year period with option of two one- year extensions. (memo from BWJ dated 12/18/24 is attached to the Minute Book)



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www.bcwsa.net



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-Municipal Truck Sale; Bid Results-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously awarding the various trucks and equipment that were listed for bidding on December 5, 2024, due to high mileage and being out of service, to the two (2) responsive bidders, C&B Motors, Inc. and Manheim Used Car Factory. (memo from BWJ dated 12/18/24 and bid tabulation is attached to the Minute Book)

-Reservation of Capacity; Birmingham Twp-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the ROC Agreement between BCWSA and Penn Oaks HP Enterprises, LP for the proposed construction of a three (3)-story, multi-use office building located at 1305 Wilmington Pike requiring the purchase of thirteen (13) EDUs in Birmingham Twp. (memo from BWJ dated 12/18/24 and agreement is attached to the Minute Book)

-Deed of Dedication; Doylestown Twp-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Deed of Dedication between Winchester Acquisitions, LP and BCWSA associated with 861 linear feet of eight (8) inch PVC and seven (7) manholes for the development of Preserve at Burke Farm located at 3725 Bristol Road in Doylestown Twp. (memo from BWJ dated 12/18/24 and agreement is attached to the Minute Book)

ENGINEERS REPORT:

Gilmore & Associates

Russel Dunlevy, P.E., reviewed the Engineers Report dated 12/18/24 with the Board of Directors.

***Upper Dublin Diversion Pump Station; BCWSA Contract UDT-14-MC
Application for Payment No. 1***

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Application for Payment No. 1 for the Upper Dublin Diversion Pump Station Project for work completed through November 30, 2024, be paid Rogers Mechanical Co., as recommended by the Engineer.



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***Duke's Root Control CCTV & Cleaning
Payment Recommendation #6***

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving two (2) invoices submitted by Contractor Duke's Root Control, Inc. (Duke's) for payment, for sanitary sewer CCTV inspection and cleaning completed in August and September 2024, as recommended by the Engineer.

Consulting Engineer's Report

Steven Hartman, P.E., reviewed the Consulting Engineers Report dated 12/11/24 with the Board of Directors.

-Durham Ridge Sanitary Sewer Replacement; Bid Recommendation-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously awarding the contract for work associated with eliminating a recurring sanitary sewer overflow (SSO) in Plumstead Township, to the lowest responsive bidder, Almeida & Hudak Contractors, LLC, as recommended by the Consulting Engineer.

SOLICITOR'S REPORT: Scott Holbert, Esquire

The Board met in Executive Session prior to the start of the Board Meeting where an item of litigation and a potential litigation item were discussed. There is no action required by the Board of Directors today.

CFO's REPORT: Jason Hillaert, CFO

-Bills for Payment-

Jason Hillaert, CFO, presented a List of Bills that were prepared by in-house staff, and he recommended Board approval.

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Bills for Payment dated 12/18/24. (List of bills is attached to the Minute Book)



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OLD BUSINESS: Nothing to Report

NEW BUSINESS:

-January Reorganization and Regular Board Meeting Date Discussion-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved January 8, 2025, as the date for the BCWSA Reorganization and Regular Board Meeting of 2025.

-Anne O'Toole's Retirement-

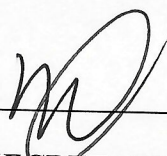
Mr. Jones announced to the Board of Director's that after 36 years as his Executive Assistant, Anne O'Toole will be retiring as of January 9, 2025.

The Board of Directors congratulated Anne for all her hard work for the Authority.

ADJOURNMENT:

There being no further business to be presented to the Board, Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously adjourned the meeting.

01/15/25
DATE


SECRETARY

NEXT REORGANIZATION AND REGULAR BOARD MEETING; January 8, 2025, at 9:30 AM



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