

BCWSA



BUCKS COUNTY WATER AND SEWER AUTHORITY
ANNUAL REORGANIZATION MEETING
WEDNESDAY JANUARY 15, 2025, 9:30 A.M.
AGENDA

1. Call to Order.
2. Pledge Allegiance to the Flag of the United States of America.
3. **Reorganization:**
 - a) Appoint Temporary Chairman (Scott Holbert) to preside over the Election of Officers.
 - b) Nomination for Office of:

2024 Incumbents

Chairman John Cordisco
 Vice Chairman Bryan Allen
 Secretary Michael Schwartz
 Treasurer Ray Richardson
 Asst. Sec/Treas Michael Fehrle

2025

Chairman
 Vice Chairman Bryan Allen
 Secretary M. Schwartz
 Treasurer R. Richardson
 Asst. Sec/Treas M. Fehrle

- c) Close Nominations.
 - d) Election of Officers.
 - e) Temporary Chairman turns meeting over to the Chairman to conduct remainder of Annual Meeting and Regular Board Meeting.
1. Motion authorizing any two officers of the Authority, and/or CEO or CFO to sign checks for the Authority and Escrow Funds with Developers.

1. **Appointments of:**

Solicitor:

2024 Incumbents

Randall Flager, Flager & Associates

2025

Randall Flager, Flager & Associates

Special Projects/ Conflict Work

2024 Incumbents

Jeffrey P. Garton Esquire
 Curtin & Heefner (Ernest "Bucky" Closser)

2025

Jeffrey P. Garton, Esquire
 Curtin & Heefner (Ernest "Bucky" Closser)



BCWSA
 1275 Almshouse Road, Warrington, PA 18976
 Phone: 215.343.2538
 www.bcwsa.net



Special Projects/ Conflict Work

2024

2025

Grim Biehn & Thatcher (Matthew Hoover)
Hill Wallack (Labor Attorney).
Hawke, McKeon & Sniscak (Tom Sniscak)
Joseph Pizzo & Associates, LLC
Obermeyer, Rebmann, Maxwell & Hipple

Grim Biehn & Thatcher (Matthew Hoover)
Hill Wallack (David Truelove)
HMS Legal, LLP (Tom Sniscak)
Obermeyer, Rebmann, Maxwell & Hipple

Special Projects/Communication Support Services

Ceisler Media Communications

2024 Incumbents

2025

Bond Counsel:

Curtin & Heefner (Ernest Closser)

Curtin & Heefner (Ernest Closser)

2024 Incumbents

2025

Engineer:

Gilmore & Associates (Russell Dunlevy, P.E.)

Gilmore & Associates (Russell Dunlevy, P.E.)

Special Projects/Conflict Work

Carroll Engineering Corp. (Steve Hartman, P.E.)
Jones Engineering Associates (Joseph E. Jones, P.E.)
ACRI Environmental Group
Gannett Fleming Engineers (Geo Decisions)
Pennoni Associates (M. Conallen)
Arro Engineering (Birmingham Area)
Remington and Vernick Engineers
McCormick and Taylor (Patrick Guise)
T&M Associates
ISEO (Lance Bachmann) (Shock IT)

Carroll Engineering Corp. (Steve Hartman, P.E.)
Jones Engineering Associates (Joseph E. Jones, P.E.)
ACRI Environmental Group
Gannett Fleming Engineers (Geo Decisions)
Pennoni Associates (M. Conallen)
Arro Engineering (Birmingham Area)
Remington and Vernick Engineers
T&M Associates
ISEO (Scott Feasni) (Shock IT)

Emergency Contractors List 2025
Staff/Eng. recommendations

Almeida & Hudak Contractors
R&S General Contractors, Inc.
Joao & Bradley
Jingoli



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**2024 Incumbents
Insurance Brokers:**

USI (Royce Yeager)
CBIZ (Donna Tremblay)

2024 Insurance Consultants:

Insurance Buyers' Council, Inc. (Rick Schultz)

2024 Accounting/Audit Incumbents

Zelenkofske & Axelrod

2025

Insurance Brokers:

USI (Royce Yeager)
CBIZ (Donna Tremblay)

2025

Insurance Buyers' Council, Inc. (R. Schultz)

2025

Zelenkofske & Axelrod

Financial Investment/Advisors: Incumbents

RBC Capital Markets

RBC Capital Markets

Special Projects

2024 Incumbents

PFM Asset Management LLC (Kathy L. Whitman)
Dave Reid, CBIZ

2025

PFM Asset Management LLC (Kathy L. Whitman)
Dave Reid, CBIZ

4. Authorize attendance of Board Members and Management Employees at 2025 Conferences:

American Water Works Association & Affiliates	(AWWA)
Water Pollution Control Federation	(WPCF)
Pennsylvania Municipal Authorities Assoc.	(PMAA)
Water Environment Federation & Affiliates	(WEF)
International Water Association	(IWA)
National Association of Water Companies	(NAWC)
National Association of Clean Water Agencies	(NACWA)
Society for Human Resource Management	(SHRM)
Government Officers Finance Association	(GFOA)

5. Reaffirm the following Banking Institution as the depository for Authority's Accounts as set forth below:

FULTON BANK

2024
General Fund
Daily Deposit Revenue
NSC

2025
General Fund
Daily Deposit Revenue
NSC



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AGENDA

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HRA
Neshaminy Operating Account
Payroll Account
Health & Welfare Checking Account
Sales of Service
Developers (s) Escrow

HRA
Neshaminy Operating Account
Payroll Account
Health & Welfare Checking Account
Sales of Service
Developers (s) Escrow Republic Bank
Amy Osborn & Jennifer Bevier

Fulton Trust

2024

2025

Sewer System and Water System

Revenue Funds
Settlement Funds
Bond Redemption and Improvement Funds
Maintenance Reserve Fund
Debt Service Funds
Debt Service Reserve Funds
Debt Service Reserve Fund Restricted Yield
Construction Funds
Bond Escrow Funds
Investment Collateral Funds

Revenue Funds
Settlement Funds
Bond Redemption & Improvement Funds
Maintenance Reserve Funds
Debt Service Funds
Debt Service Reserve Funds
Debt Service Reserve Fund Restrictive Yield
Construction Funds
Bond Escrow Funds
Investment Collateral Funds

***2024 Investments/ Line of Credit (LOC)
Investments/ Line of Credits (LOC)***

2025

Fulton Bank, PNC Bank & Truist Bank
Republic Bank (Escrow)
QNB (Line of Credit) (LOC))

Truist Bank (OPEB Trust)

6. Authorization to pay invoices before Board approval for the following:

- Collective Bargaining Group Contract Obligations
 - Communication Infrastructure
 - Compliance with Regulating Agencies (DRBS, PA DEP, Etc.)
 - Computer, Billing Services, and Related Items
 - Customer Refunds
 - Emergency Repairs for Operations
 - Fuel Purchases
 - Insurance Policies
 - Ongoing Repairs & Maintenance
 - Operating Expenses Via Credit Card
 - Payroll and Related Items
 - Purveyors of Water and Sewage Treatment Services
 - Recurring Bills Under Contract
 - Utilities



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7. **-BCWSA Regular Board Meeting Dates & Times: 2025-**

Authorize the days and times that BCWSA will hold its Regular Board Meetings for the Year 2025: The fourth Wednesday of each month at 9:30 a.m. (see schedule attached)

8. **ADJOURNMENT**

NEXT REGULAR MEETING: Immediately Following Reorganization Meeting



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