

BCWSA



MINUTES OF THE REGULAR BOARD MEETING *April 23, 2025*

PRESENT: John Cordisco and Michael Fehrle
Benjamin W. Jones, CEO; Jason Hillaert, CFO; Scott Holbert, Esquire;
Russell Dunlevy, P.E.; Steven Hartman, P.E.; Joe Pezzino, IT Admin and
Sarah Schaffer, Executive Assistant

VIA ZOOM: Michael Schwartz; Raymond Richardson and Bryan Allen

VISITORS:

CALL TO ORDER:

The BCWSA's Chairman, John Cordisco, called the Regular Meeting of the BCWSA to order at 9:35 am.

PLEDGE OF ALLEGIANCE:

Those present pledged allegiance to the flag.

PUBLIC COMMENT:

MINUTES:

Michael Schwartz moved, Raymond Richardson seconded the motion unanimously approving the Minutes of the BCWSA's Regular Board Meeting of March 26, 2025. (Minutes are attached to the Minute Book)

REPORT OF THE CEO: *Benjamin W. Jones*

-Resolutions 2025-02 through 2025-07-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously adopting BCWSA Resolutions 2025-02 through 2025-07 requesting PA Small Water and Sewer Grants from the Commonwealth Financing Authority to be used for critical infrastructure improvements related to emergency backup power at pump stations and treatment plants across multiple municipalities. (Memo from BWJ dated 04/23/25 and Resolutions are attached to the Minute Book)



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-Purchase of Vehicle-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the purchase of a 2025 Kenworth T880 White Dump Truck/Pik Rite Steel Dump Body through the Sourcewell contract system. This will replace the 1997 Mack Tri- Axel that has over 130,000 miles that is rusted and has various mechanical issues. (Memo from BWJ dated 04/23/25 and quotation are attached to the Minute Book)

-Electric Service Contract Renewal-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the AEP Energy electric service contract renewal for a three-year period. (Memo from BWJ dated 04/23/25 and product/pricing summary attached)

-Reservation of Capacity; Doylestown Twp-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the ROC agreement between BCWSA and KCMMTJ Holdings LLC for the proposed construction of eight (8) townhomes and one (1) twin home, requiring the purchase of 10 EDUS (2 existing, 8 new) located on Turk Road in Doylestown Township. (Memo from BWJ dated 04/23/25 and agreements are attached to the Minute Book)

ENGINEERS REPORT:

Gilmore & Associates

Russell Dunlevy, P.E., will present the Engineers Report dated 04/23/25 to the Board of Directors.

1. Upper Dublin Diversion Force Main

BCWSA Contract UDT-14-FM

Application for Payment No. 3

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Application and Certificate for Payment No. 3 to Joao & Bradley Construction Co. (J&B), for work on the referenced sanitary sewer force main installation project in Upper Dublin Township, as recommended by the Engineer.



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2. Totem Road Pump Station Grinder Hoist Replacement

BCWSA Contract S-114

Application for Payment No. 1

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Application and Certificate for Payment No. 1 to General Contractor Zimmerman Environmental, LLC (Zimmerman), for work on the referenced sanitary sewage pump station improvement project in Bensalem Township, as recommended by the Engineer.

3. Upper Dublin Diversion Pump Station

BCWSA Contract UDT-14 (MC)

Application for Payment No. 2

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Application and Certificate for Payment No. 2 to Mechanical/HVAC Contractor Rogers Mechanical Co. (Rogers), for mechanical contract work on the referenced sanitary sewage pump station project in Upper Dublin Township, as recommended by the Engineer.

4. Duke's Root Control CCTV & Cleaning

Payment Recommendation #8

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the two (2) invoices for payment, for sanitary sewer CCTV inspection and cleaning completed in December 2024 and January 2025 as agreed and authorized by BCWSA, as recommended by the Engineer.

Consulting Engineer's Report

Steven Hartman, P.E., will present the Consulting Engineers Report dated 04/16/25 to the Board of Directors.

CENTRAL BUCKS SEWER SYSTEM AREA

A. Durham Ridge Sanitary Sewer Replacement

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Application and Certificate for Payment No. 1 to Almeida & Hudak Contractors, LLC for



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completion of all sanitary sewer work, except restoration of grass and sidewalk areas which is in progress, as recommended by the Consulting Engineer.

SOLICITORS REPORT:

Mr. Holbert stated the Board of Directors met in Executive Session prior to the start of the Board Meeting where an informational item related to bank accounts was discussed, and that is listed on the Agenda under the CFO's report.

A matter of litigation was also discussed, requiring no action to be taken by the Board of Directors today.

-Resolution 2025-08-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously adopting BCWSA Resolution No. 2025-08 amending the policy related to the utilization of purchased EDUs. (Resolution is attached to the Minute Book)

-Consent Order and Agreement; Solebury-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Consent Order and Agreement between the Commonwealth of Pennsylvania, Department of Environmental Protection (DEP) and BCWSA. (Agreement is attached to the Minute Book)

-Deed of Dedication & Bill of Sale; Upper Dublin Twp-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Deed of Dedication and Bill of Sale between TOLL PA XVI, L.P. and BCWSA associated with the internal sanitary sewer, off-site sanitary sewer and certain sanitary sewer assets located at the Enclave at the Promenade in Upper Dublin Township. (Memo from BWJ dated 04/23/25 and agreements are attached to the Minute Book)

CFO's REPORT: Jason Hillaert, CFO

-Bills for Payment-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Bills and Requisitions dated 04/23/25. (See bills attached)



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-Escrow Account Transition-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the transition of BCWSA escrow accounts from Republic/Fulton Bank to Meridian Bank.

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

6/25/25
DATE


ASST. SECRETARY

NEXT REGULAR BOARD MEETING: May 28, 2025, at 9:30 AM



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