

# BCWSA



## **MINUTES OF THE REGULAR BOARD MEETING MAY 28, 2025**

**PRESENT:** John Cordisco; Bryan Allen; Michael Schwartz; Raymond Richardson and Michael Fehrle  
Benjamin W. Jones, CEO; Jason Hillaert, CFO; Scott Holbert, Esquire; Russell Dunlevy, P.E.; Joe Pezzino, IT Admin and Sarah Schaffer, Executive Assistant

**VISITORS:**

**CALL TO ORDER:**

The BCWSA's Chairman, John Cordisco, called the Regular Meeting of the BCWSA to order at 9:30 am.

**PLEDGE OF ALLEGIANCE:**

Those present pledged allegiance to the flag.

**PUBLIC COMMENT:** NONE

**MINUTES:**

Mr. Allen moved, Mr. Schwartz seconded the motion that unanimously approved the Minutes of the BCWSA Regular Board Meeting held on April 23, 2025. Mr. Richardson abstained from the vote, as he arrived after the meeting commenced. (Minutes are attached to the Minute Book)

**REPORT OF THE CEO: Benjamin W. Jones**

*-Authorization to Advertise-*

Mr. Schwartz moved, Mr. Allen seconded the motion unanimously authorizing to advertise the Contract associated with Pump Maintenance through the Pennbid Program. (Memo from BWJ dated 05/28/25 is attached to the Minute Book)



BCWSA  
1275 Almshouse Road, Warrington, PA 18976  
Phone: 215.343.2538  
[www.bcwsa.net](http://www.bcwsa.net)



***-Authorization to Advertise-***

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously authorizing to advertise the Contract associated with Emergency Equipment Repairs through the Pennbid Program. (Memo from BWJ dated 05/28/25 is attached to the Minute Book)

***-Sale of Vehicles-***

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the sale of various BCWSA vehicles due to age, mileage and mechanical issues to be sold on Municibid. (Memo from BWJ dated 05/28/25 and vehicle checklist is attached to the Minute Book)

***-Construction Agreement; Richland Twp-***

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Agreement between Penntex Construction Co., Inc. and BCWSA associated with the installation of sanitary sewer lines for a 209,000 square foot warehouse facility located on Heller Road and East Pumping Station Road in Richland Township. (Memo from BWJ dated 05/28/25 and agreement is attached to the Minute Book)

***-Sewer Service Agreement; New Britain Borough-***

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Sewer Service Agreement between BCWSA and 116 Railroad Street, LLC associated with the redevelopment of an existing commercial site requiring the purchase of twenty-four (24) EDUs located in New Britain Borough. (Memo from BWJ dated 05/28/25 and agreement is attached to the Minute Book)

***-Reservation of Capacity; Bensalem Twp-***

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the ROC agreement between BCWSA and MAR MAR Builders, associated with the proposed construction of eight (8) single-family homes requiring the purchase of eight (8) EDUs located in Bensalem Township. (Memo from BWJ dated 05/28/25 and agreement is attached to the Minute Book)



BCWSA  
1275 Almshouse Road, Warrington, PA 18976  
Phone: 215.343.2538  
[www.bcwsa.net](http://www.bcwsa.net)





***-Reservation of Capacity; Middletown Twp-***

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the ROC agreement between BCWSA and Orchard Square II Apartments LLC, associated with the proposed construction of a seventy-two (72) unit apartment building on an existing lot requiring the purchase of thirty-three (33) EDUs located in Middletown Township. (Memo from BWJ dated 05/28/25 and agreement is attached to the Minute Book)

**ENGINEERS REPORT:**

**Gilmore & Associates**

Russel Dunlevy, P.E., reviewed the Engineers Report dated 05/28/25 with the Board of Directors.

**1. Upper Dublin Diversion Force Main  
BCWSA Contract UDT-14-FM  
Application for Payment No. 4**

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Application and Certificate for Payment No.4 to Joao & Bradley Construction Co. (J&B) for work on the referenced sanitary sewer force main installation project in Upper Dublin Township, as recommended by the Engineer.

**2. BST 1425 Street Road Sewer Replacement  
Application for Payment No. 1 (Final)**

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Application and Certificate for Payment No.1 (FINAL) to Joao & Bradley Construction Co. (J&B) for the 1425 Street Road Sanitary Sewer Replacement project, for materials and work to complete the project, as recommended by the Engineer.

**3. Upper Dublin Diversion Pump Station  
BCWSA Contract UDT-14 (GC)  
Application for Payment No. 2**

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Application and Certificate for Payment No. 2 to Eastern Environmental Contractors (EEC) for the referenced sanitary sewage pump station project in Upper Dublin Township, as recommended by the Engineer.



BCWSA  
1275 Almshouse Road, Warrington, PA 18976  
Phone: 215.343.2538  
[www.bcwsa.net](http://www.bcwsa.net)



**Consulting Engineer's Report**

Steven Hartman, P.E., had no Consulting Engineers Report to review with the Board of Directors.

**SOLICITOR'S REPORT: Scott Holbert, Esquire**

***-PA Turnpike-***

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the settlement statement and the temporary construction easement agreement with the Pennsylvania Turnpike Commission. (Settlement statement and agreement are attached to the Minute Book)

**CFO's REPORT: Jason Hillaert, CFO**

***-Bills for Payment-***

Jason Hillaert, CFO, presented a List of Bills that were prepared by in-house staff, and he recommended Board approval.

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Bills for Payment dated 05/28/25. (List of bills is attached to the Minute Book)

**OLD BUSINESS:**

**NEW BUSINESS:**

**ADJOURNMENT:**

There being no further business to be presented to the Board, Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously adjourned the meeting.

6/25/25  
DATE

[Signature]  
ASST. SECRETARY

***NEXT REGULAR BOARD MEETING; June 25, 2025, at 9:30 AM***



BCWSA  
1275 Almshouse Road, Warrington, PA 18976  
Phone: 215.343.2538  
[www.bcwsa.net](http://www.bcwsa.net)

