



MINUTES OF THE REGULAR BOARD MEETING
September 24, 2025

PRESENT: Bryan Allen, Michael Schwartz, Raymond Richardson and Michael Fehrle
Benjamin W. Jones, CEO; Jason Hillaert, CFO; Scott Holbert, Esquire; Russell
Dunlevy, P.E.; Steven Hartman, P.E.; Joe Pezzino, IT Admin and Sarah Schaffer,
Executive Assistant

TEAMS: John Cordisco

VISIOTRS: None

CALL TO ORDER:

The BCWSA's Vice Chairman, Bryan Allen, called the Regular Meeting of the BCWSA to order at 9:30 A.M.

PLEDGE OF ALLEGIENCE:

Those present pledged allegiance to the flag.

PUBLIC COMMENT:

MINUTES:

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Minutes of the BCWSA's Regular Board Meeting of August 27, 2025. (Minutes are attached to the Minute Book)

REPORT OF THE CEO: *Benjamin W. Jones*

-Bid Awards-

Pump General Maintenance

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously awarding the Contract associated with Pump General Maintenance to the two lowest responsive bidders, Blooming



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Glen Contractors Inc. and Municipal Maintenance Company, for a two-year period. (Memo from BWJ dated 09/24/25 and bid tabulation are attached to the Minute Book)

Emergency Equipment Repairs

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously awarding the Contract associated with Emergency Equipment Repairs to the two lowest responsive bidders, Blooming Glen Contractors Inc. and Municipal Maintenance Company, for a two-year period. (Memo from BWJ dated 09/24/25 and bid tabulation are attached to the Minute Book)

-Authorization to Advertise-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously authorizing to advertise the Contract associated with Tank Cleaning and Sludge Hauling Services through the Pennbid program. (Memo from BWJ dated 09/24/25 is attached to the Minute Book)

-Additional Sewer Service No Improvements Agreement; Bensalem Twp-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Additional Sewer Service Agreement between BCWSA and VS Neshaminy LLC, associated with an addition to a shopping center requiring the purchase of seventeen (17) EDUs (2 new; 15 existing), located at 4201 Neshaminy Blvd in Bensalem Township. (Memo from BWJ dated 09/24/25 and agreement are attached to the Minute Book)

ENGINEERS REPORT:

Gilmore & Associates

Russell Dunlevy, P.E., presented the Engineer's Report dated 09/24/25 to the Board of Directors.

**1. New Hope/Solebury PFAS Treatment
Application for Payment No.1**

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Application for Payment No. 1 to General Contractor Eastern Environmental Contractors (EEC), associated with the referenced PFAS temporary treatment project at well sites in New Hope Borough and Solebury Township, as recommended by the Engineer.



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2. Upper Dublin Diversion Pump Station

BCWSA Contract UDT-14 (EC)

Application for Payment No.1

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Application for Payment No. 1 to Electrical Contractor Brendan Stanton, Inc. (BSI), associated with the referenced sanitary sewage pump station project in Upper Dublin Township, as recommended by the Engineer.

3. Duke's Root Control CCTV & Cleaning

Payment Recommendation #9

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the three (3) invoices for payment to Service Contractor Duke's Root Control, Inc. (Duke's) for sanitary sewer CCTV inspection and cleaning completed in February, June and August 2025, as recommended by the Engineer.

Consulting Engineer's Report; Carroll Engineering Corporation

Steven Hartman, P.E., presented the Consulting Engineer's Report dated 09/17/25 to the Board of Directors.

I. CENTRAL BUCKS SEWER SYSTEM AREA

A. Castle Valley Diversion Booster Station, Contract CB-75A

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Application and Certificate for Payment No. 10 (Final) to Blooming Glen Contractors, Inc., associated with the referenced project as recommended by the Consulting Engineer.

Consulting Engineer's Report; Jones Engineering Associates

In the absence of Joseph G. Jones, PE, CFM, Mr. Benjamin Jones presented the Consulting Engineer's Report, dated September 17, 2025, to the Board of Directors.

Springfield Township Inflow & Infiltration Removal

Contractor Request for Payment #2

Project Number: BWSA_SPFD_SS24-01



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Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Application for Payment No. 2 to PACT One, LLC, associated with the referenced project located in Springfield Township, as recommended by the Consulting Engineer.

SOLICITORS REPORT:

Mr. Holbert stated the Board of Directors met in Executive Session prior to the start of the Board Meeting where one item of litigation was discussed, this is on the agenda and is regarding the amendment to the agreement with Lower Bucks County Joint Municipal Authority.

-Sanitary Sewer Easement Agreement; Warrington Twp-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Sanitary Sewer Easement Agreement between JPO Warrington, L.P. and BCWSA, associated with the dedication of the sanitary sewer easement for previously dedicated facilities located at Grove Valley Farm in Warrington Township. (Memo from BWJ dated 09/24/25 and agreement are attached to the Minute Book)

-Deed of Dedication; Middletown Twp-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Deed of Dedication Agreement between MCSTOME and BCWSA associated with the dedication of 836LF of 8" PVC sanitary sewer main, 1 manhole and 20' wide sanitary sewer easements located at the Oxford Valley Mall in Middletown Township. (Memo from BWJ dated 09/24/25 and agreement are attached to the Minute Book)

-First Amendment to Treatment Disposal Agreement-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the First Amendment to the Treatment Disposal Agreement between BCWSA and Lower Bucks County Joint Municipal Authority. (Agreement is attached to the Minute Book)

CFO's REPORT: Jason Hillaert, CFO

-Bills for Payment-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Bills and Requisitions dated 09/24/25. (Bills are attached to the Minute Book)



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-2026 Defined Benefit (DB) Plan Minimum Municipal Obligation (MMO)-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the 2026 DB Minimum Municipal Obligation (MMO) related to the BCWSA's Pension Plan. (2026 MMO's are attached to the Minute Book)

-2026 Cash Balance (CB) Plan Minimum Municipal Obligation (MMO)-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the 2026 CB Minimum Municipal Obligation (MMO) related to the BCWSA's Pension Plan. (2026 MMO's are attached to the Minute Book)

All new employees contribute to the Cash Benefit program.

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

10.22.25

DATE



SECRETARY

NEXT REGULAR BOARD MEETING: October 22, 2025



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