



**MINUTES OF THE ANNUAL REORGANIZATION MEETING
BUCKS COUNTY WATER & SEWER AUTHORITY
JANUARY 28, 2026**

PRESENT: Bryan Allen, Michael Schwartz
Benjamin W. Jones, CEO; Russell Dunlevy, P.E.; Steven Hartman, P.E.; Scott
Holbert, Esquire; Jason Hillaert, CFO; Joe Pezzino, IT Admin. and Sarah
Schaffer, Executive Assistant to the CEO

TEAMS: John Cordisco, Raymond Richardson, Michael Fehrle

VISITORS:

CALL TO ORDER:

Mr. Allen, Vice Chairman called the Annual Reorganization Meeting of the BCWSA to order at 9:30 am.

PLEDGE OF ALLEGIANCE

Those present, pledged allegiance to the Flag of the United States of America.

APPOINTMENT OF TEMPORARY CHAIRMAN:

Mr. Allen moved that Scott Holbert, Esquire, Solicitor, call the meeting to order as no officers had yet been appointed.

NOMINATIONS FOR OFFICE/ELECTION OF OFFICERS:

Mr. Holbert solicited nominations for the Offices of the Board of Directors of BCWSA. Mr. Allen motioned to nominate the officers as presented for 2026: Mr. John Cordisco, to the Office of Chairman; Mr. Bryan Allen to the office of Vice Chairman, Mr. Michael Schwartz, to the Office of Secretary; Mr. Raymond Richardson, to the Office of Treasurer and Mr. Michael Fehrle, to the Office of Asst. Secretary Treasurer.

The Solicitor closed the nominations and Mr. Allen's motion to nominate the officers as presented for 2026 was unanimously approved.



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Mr. Holbert turned the meeting over to the Vice Chairman to conduct the remainder of the meeting.

SIGNATORIES OF AUTHORITIES FUNDS:

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved any two of a group consisting of the Officers of BCWSA and/or the CEO and the CFO to be authorized to sign checks for BCWSA and escrow funds with Developers.

2026 APPOINTMENTS:

Solicitors

Mr. Fehrle moved, Mr. Richardson seconded the motion that unanimously approved of the reappointment of Flager and Associates as BCWSA’s Solicitor for the Year 2026.

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the list of Solicitors for special projects and conflict work for the Year 2026 as outlined on the list attached to the Minutes.

Mr. Jones advised as part of the 2026 appointments, the Board has recommended that all solicitors representing the Authority have the same hourly rate.

Mr. Cordisco moved, Mr. Richardson seconded the motion unanimously approving that all solicitors representing the Authority have the same hourly rate.

Special Projects; Communication Support Services

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the reappointment of Ceisler Media & Issue Advocacy firm for special projects and communication support services for the Year 2026.

Bond Counsel

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the firm of Curtin & Heefner (Ernest “Bucky” Closser) as Bond Counsel for the Year 2026.

Engineers

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the



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reappointment of Gilmore & Associates as BCWSA Engineer for the Year 2026.

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the list of consulting engineers for special projects and conflict work for the Year 2026 as outlined on the list attached to the Minutes.

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the emergency contractors list for the Year 2026 as outlined on the list attached to the Minutes.

Insurance Incumbents

Insurance Brokers

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the list of Insurance Brokers as outlined on the list attached to the Minutes for the Year 2026.

Mr. Cordisco abstained from the vote.

Insurance Consultants

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved Insurance Buyers' Council Inc. (Ric Schultz) as the Insurance Consultant for the Year 2026.

Accounting / Audit

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the firm Zelenkofske Axelrod LLC as Auditor for the Year 2026.

Financial Investment/Advisors

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved RBC Capital Markets LLC as Financial Investment Advisor for the Year 2026.

Special Projects

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the list of financial investment/advisors for special projects as outlined on the list attached to the Minutes for the Year 2026.

CONFERENCES



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Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved attendance of Board Members and Management Employees at the Conferences for the Year 2026, as outlined on the list attached to the Minutes.

BANKING

Mr. Schwartz moved and Mr. Richardson seconded the motion to unanimously approve the reappointment of Fulton Bank as depository for the Authority's accounts and the appointment of Meridian Bank, PNC Bank, and Principal Custodial Solutions for Developers' Escrow accounts and investments/lines of credit for the year 2026, as outlined in the attachment.

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously authorized the payment of invoices before Board approval as outlined in the attachment.

MEETING SCHEDULE

Mr. Schwartz moved, Mr. Allen seconded the motion that unanimously approved that the Regular Board Meetings for the Year 2026 be held on the fourth (4th) Wednesday of each month at 9:30 AM.

ADJOURNMENT

Mr. Jones extended his congratulations to all officers.

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously adjourned the Meeting.

ADJOURNMENT:

2/25/26

DATE



SECRETARY



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**2026 Approved Appointments
Attachment**

Solicitor:

Randall Flager, Flager & Associates

Special Projects/ Conflict Work

Jeffrey P. Garton, Esquire
Curtin & Heefner (Ernest "Bucky" Closser)
Hill Wallack (David Truelove, Esquire)
HMS Legal, LLP (Tom Sniscak)
Obermeyer, Rebmann, Maxwell & Hipple

Special Projects/Communication Support Services

Ceisler Media & Issue Advocacy

Bond Counsel:

Curtin & Heefner (Ernest "Bucky" Closser)

Engineer:

Gilmore & Associates (Russell Dunlevy, PE)

Special Projects/Conflict Work

Carroll Engineering Corp. (Steve Hartman, P.E.)
Jones Engineering Associates (J. Jones, P.E.)
ACRI Environmental Group
Pennoni Associates (M. Conallen)
Arro Engineering (Birmingham)
Remington and Vernick Engineers
T & M Associates Engineering
Magna5 (Formerly 1SEO Shock IT)

Emergency Contractors List

-Staff/Eng. Recommendations-

Almeida & Hudak Contractors
R&S Generators Contractors



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Joao & Bradley
Joseph Jingoli & Son
A & J Construction
All Trades Mechanical

Insurance Brokers:

USI (Royce Yeager)
CBIZ (Donna Tremblay)

Insurance Consultants

Insurance Buyers' Council, Inc. (Ric Schultz)

Accounting/Audit Incumbents

Zelenkofske Axelrod LLC

Financial Investment/Advisors: Incumbents

RBC Capital Markets LLC

Special Projects

PFM Asset Management, LLC
CBIZ (Dave Reid)

**Authorize attendance of Board Members and Management Employees at 2026
Conferences:**

American Water Works Association & Affiliates (AWWA)
Water Pollution Control Federation (WPCF)
Pennsylvania Municipal Authorities Assoc. (PMAA)
Water Environment Federation & Affiliates (WEF)
International Water Association (IWA)
National Association of Water Companies (NAWC)
National Association of Clean Water Agencies (NACWA)
Society for Human Resource Management (SHRM)
Government Officers Finance Association (GFOA)
Tyler Technologies



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Reaffirm the following Banking Institution as the depository for Authority's Accounts as set forth below:

FULTON BANK

General Fund
Daily Deposit Revenue
NSC
HRA
Neshaminy Operating Account
Payroll Account
Health & Welfare Checking Account
Sales of Service

**Fulton Trust
Sewer System and Water System (Each respectively)**

Revenue Funds
Settlement Funds
Bond Redemption & Improvement Funds
Maintenance Reserve Funds
Debt Service Funds
Debt Service Reserve Funds
Debt Service Reserve Fund Restrictive Yield
Construction Funds
Bond Escrow Funds
Investment Collateral Funds

Investments/ Line of Credits (LOC) & Developers' Escrow

Fulton Bank, Meridian Bank, PNC Bank, Principal Custodial Solutions (OPEB Trust)

Authorization to pay invoices before Board approval for the following:

Collective Bargaining Group Contract Obligations
Communication Infrastructure
Compliance with Regulating Agencies (DRBS, PA DEP, Etc.)
Computer, Billing Services, and Related Items
Customer Refunds
Emergency Repairs for Operations
Fuel Purchases



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Insurance Policies
Ongoing Repairs & Maintenance
Operating Expenses Via Credit Card
Payroll and Related Items
Purveyors of Water and Sewage Treatment Services
Recurring Bills Under Contract
Utilities



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