

BCWSA



MINUTES OF THE REGULAR BOARD MEETING
February 8, 2022

PRESENT: Dennis Cowley, Patricia Poprik, Bryan Allen and George Hutt

Benjamin W. Jones, CEO; Jason Hillaert, CFO; Randall C. Flager, Esquire;
Scott Holbert, Esquire; Jeffrey Garton, Esquire; Russell Dunlevy, P.E.;
Steven Hartman, P.E., CEC; Nathaniel Rafalski, CTO and Anne M. O'Toole,
Executive Assistant

VIA ZOOM: John Cordisco

VISITORS: None

CALL TO ORDER:

The BCWSA's Vice Chairman, Bryan Allen, called the Regular Meeting of BCWSA to order at 9:25 am.

PUBLIC COMMENT: None

- Executive Session-

The Solicitor stated the Board met in Executive Session for approximately fifty (50) minutes prior to the start of the regular meeting to discuss the potential sale of real estate. No action was required by the Board of Directors.

MINUTES:

Mr. Hutt moved, Mr. Cowley seconded the motion that unanimously approved the Minutes of the BCWSA Regular Meeting held January 25, 2022. (Minutes are attached to the Minute Book)

REPORT OF THE CEO: Benjamin W. Jones

-Communication Services and Public Relations-

Mr. Hutt moved, Mr. Cowley seconded the motion that unanimously approved appointing the firm of Ceisler Media & Issue Advocacy for all of BCWSA's Communication Services and Public Relations. The proposed retainer is \$9,500.00 a month with a minimum of three (3) months based on an anticipated 35 hours a month.



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Ms. Poprik questioned the retainer, the length of the contract and asked if the services provided by Ceisler Media & Issue Advocacy were necessary. She also inquired who BCWSA utilizes currently.

Mr. Jones stated the proposed fee is \$9,500.00 a month with a minimum of three (3) months. If for any reason we no longer need the service, we can opt out of the contract at that time. BCWSA had employed various public relations/communication firms in the past and the Executive Committee feel it would be appropriate to communicate to the public proactively regarding the Consent Decree and other various issues.

Mr. Cordisco stated that he had several entities reach out to him with misinformation regarding the Consent Decree and Parx and that it would be beneficial to communicate through a professional communication consultant.

ENGINEERS REPORT *Gilmore & Associates*

Russell Dunlevy P.E., had no report to review with the Board of Directors.

Consulting Engineer: *Steven Hartman, CEC*

Steven Hartman, P.E., reviewed the Consulting Engineer's Report with the Board of Directors dated February 01, 2022.

NESHAMINY AND POQUESSING SEWER SYSTEM

Neshaminy Interceptor Lining (Contract S-46 A)

Ms. Poprik moved, Mr. Hutt seconded the motion that unanimously approved the Application and Certificate for Payment No. 11 for Contract S-46A in the amount \$1,533,756.74, be paid to Spiniello Companies, as recommended by the Consulting Engineer.

Mr. Cowley questioned what the percentage of the job is completed at this point. Mr. Hartman stated that they were well over 50% but with the Change Order to extend the lining project, they are now approximately 45% complete. The Contract is now approximately fourteen (14) million dollars.

SOLICITOR'S REPORT: *Randall C. Flager, Esquire*

-NBCJMA Easement Agreement-

Mr. Hutt moved, Mr. Cowley seconded the motion that unanimously approved the Indemnification Agreement between BCWSA and Newtown Bucks County Joint Municipal Authority (NBCJMA) associated with an easement owned by NBCJMA for the purpose of accessing lines along the Neshaminy Interceptor for repairs and maintenance. (agreement is attached to the Minute Book)



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-Reservation of Capacity Agreement (ROC) Doylestown Borough-

Mr. Hutt moved, Ms. Poprik seconded the motion that unanimously approved the ROC Agreement between BCWSA and Arcadia at Doylestown Holdings 2, LLC, associated with the proposed renovation of existing twin homes, an office building and the construction of six (6) new dwellings on Main Street in Doylestown Borough. (agreement is attached to the Minute Book)

-Reservation of Capacity Agreement (ROC) Bensalem Township-

Mr. Hutt moved, Ms. Poprik seconded the motion that unanimously approved the ROC Agreement between BCWSA and AQ Saint Katherine Drexel L.P. for the proposed construction of townhouses, independent living units, assisted living unit's, active adult leasing units and office space in Bensalem Township. The project requires 503 EDUs (464 new & 40 existing) and the payment for the EDUs is waived due to the construction costs. The developer will construct a new pump station and other improvements to the existing facilities to service the new development with the costs substantially higher than the costs of the EDUs. Mr. Cordisco abstained from voting.

Mr. Cowley asked if this was commonly done. Mr. Garton stated it that this happens from time to time and it ultimately saves the Authority money.

REPORT OF THE CFO/CONTROLLER

-Bills for Payment-

Jason Hillaert, CFO presented a List of Bills and Requisitions that were prepared by in-house staff and he recommended Board approval.

Ms. Poprik moved, Mr. Cowley seconded the motion that unanimously approved the Bills for Approval dated February 8, 2022. (Bills are attached to the Minute Book)

OTHER OLD BUSINESS: Nothing to Report.

OTHER NEW BUSINESS:

-BCWSA Regular Board Meetings-

Mr. Hutt moved, Ms. Poprik seconded the motion that unanimously approved the 2022 Board Meetings be held the seconded Tuesday of the month at 7:00 pm with the exception of Election Day. The next meeting will take place on March 8, 2022 at 7:00 pm.



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ADJOURNMENT:

There being no further business to be presented to the Board, Mr. Poprik moved, Mr. Cowley seconded the motion that unanimously adjourned the meeting.

2-28-22

DATE

PK Poprik

SECRETARY

NEXT REGULAR BOARD MEETING: MARCH 8, 2022 7:00 PM



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