

BCWSA



**MINUTES OF THE REGULAR BOARD MEETING  
FEBRUARY 28, 2022**

**PRESENT:** John Cordisco, Dennis Cowley and Patricia Poprik

Benjamin W. Jones, CEO; Jason Hillaert, CFO; Randall C. Flager, Esquire; Scott Holbert, Esquire; Russell Dunlevy, P.E., Steven Hartman, P.E., CEC Nathaniel Rafalski; CTO and Anne M. O'Toole, Executive Assistant

**VIA ZOOM:** Bryan Allen

**NOT PRESENT:** George Hutt

**VISITORS:** None

**CALL TO ORDER:**

BCWSA's Chairman, John Cordisco called the Regular Meeting of the BCWSA to order at 9:40 am.

**PLEDGE OF ALLEGIANCE:**

Those present pledged allegiance to the flag.

**PUBLIC COMMENT:** None

**MINUTES:**

Ms. Poprik moved, Mr. Cowley seconded the motion that unanimously approved the Minutes of the BCWSA Regular Meeting held February 8, 2022. (Minutes are attached to the Minute Book)

**REPORT OF THE CEO: Benjamin W. Jones**

***-Easement Agreement; Doylestown Township-***

Ms. Poprik moved, Mr. Cowley seconded the motion that unanimously approved the Easement Agreement between BCWSA and the County of Bucks associated with the construction of a walking trail adjacent to King Plaza STP, in Doylestown Township. (Agreement is attached to the Minute Book)



BCWSA  
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Phone: 215.343.2538  
[www.bcwsa.net](http://www.bcwsa.net)



Mr. Cowley asked if this project was done previously. Mr. Jones stated that there was a review done but the project was never completed.

**BID AWARDS:**

***-Lawn Maintenance; 2022-***

Ms. Poprik moved, Mr. Cowley seconded the motion unanimously awarding the Lawn Maintenance contract to the one responsive bidder, FW Landscaping, LLC in the amount of \$139,900.00 for Year 2022. The contract has the option to extend for two (2) one-year periods. (Memo from BWJ dated 02/28/22 is attached to the Minute Book)

Ms. Poprik asked if we had utilized this company before. Mr. Jones stated that F.W. Landscaping, LLC was awarded the contract previously and that the field personnel were pleased with their work. The company is located in Horsham.

***-Water & Wastewater Treatment Chemicals-***

Ms. Poprik moved, Mr. Cowley seconded the motion unanimously awarding the Water and Wastewater Treatment Chemical contract to multiple vendors based on the chemical and the lowest line item cost as outlined in the bid tabulation attached. (Memo from BWJ dated 2/28/22 and bid tabulation is attached to the Minute Book)

**ENGINEERS REPORT *Gilmore & Associates***

Russell Dunlevy P.E., had no report to review with the Board of Directors.

**Consulting Engineer: *Steven Hartman, CEC***

Steven Hartman, P.E., reviewed the Consulting Engineer's Report with the Board of Directors dated February 22, 2022.

***NESHAMINY AND POQUESSING SEWER SYSTEM***

***Neshaminy Interceptor Lining (Contract S-46 A)***

Ms. Poprik moved, Mr. Cowley seconded the motion that unanimously approved the Application and Certificate for Payment No. 12 for Contract S-46A in the amount of \$761,560.46 be paid to Spiniello Companies, as recommended by the Consulting Engineer.

Mr. Cordisco asked if the project fell under the Responsible Contractors Resolution. Mr. Hartman replied yes.



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***Totem Road Drywell Pipe Painting and Improvements (Contract S-110)***

Mr. Cowley moved, Ms. Poprik seconded the motion that unanimously approved Application and Certificate for Payment No. 2 for (Contract S-110) in the amount of \$101,212.50 be paid to J.P. Smith Contractors, as recommended by the Consulting Engineer.

**SOLICITOR'S REPORT: Randall C. Flager, Esquire**

***-Executive Session-***

The Solicitor stated that the Board met in Executive Session for approximately forty (40) minutes prior to the start of the regular meeting to discuss the potential purchase of real estate property. No action was required by the Board of Directors.

**REPORT OF THE CFO/CONTROLLER**

***-Bills for Payment-***

Jason Hillaert, CFO presented a List of Bills and Requisitions that were prepared by in-house staff and he recommended Board approval.

Ms. Poprik moved, Mr. Cowley seconded the motion that unanimously approved the Bills for Approval dated February 28, 2022 and Requisitions submitted. (Bills are attached to the Minute Book)

**OTHER OLD BUSINESS:** Nothing to Report.

**OTHER NEW BUSINESS:**

***-BCWSA Regular Board Meetings-***

Ms. Poprik moved Mr. Cowley seconded the motion that unanimously approved rescheduling the March 8, 2022 Board Meeting to April 7, 2022 at 9:30 am. In addition, the Board of Directors approved the revised board meeting schedule to one meeting a month to be held on the 4<sup>th</sup> Monday of each month at 9:30 am.



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**ADJOURNMENT:**

There being no further business to be presented to the Board, Ms. Poprik moved, Mr. Cowley seconded the motion that unanimously adjourned the meeting.

4-27-2022  
DATE

  
SECRETARY

***NEXT REGULAR BOARD MEETING: APRIL 7, 2022 9:30 AM***



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