



**BUCKS COUNTY WATER AND SEWER AUTHORITY**  
**ANNUAL REORGANIZATION MEETING**  
**THURSDAY JANUARY 19, 2023 9:00 A.M.**  
**AGENDA**

***Resolution No. 2023-1***

Consider adopting BCWSA Resolution No. 2023-01 associated with setting the date for the annual meeting and amending the BCWSA Bi-Laws for the purpose of electing officers for the ensuing year. (see resolution attached)

1. Call to Order.
2. Pledge Allegiance to the Flag of the United States of America.
3. **Reorganization:**
  - a) Appoint Temporary Chairman (R. Flager) to preside over the Election of Officers.
  - b) Nomination for Office of:

***2022 Incumbents***

|                 |                    |
|-----------------|--------------------|
| Chairman        | John Cordisco      |
| Vice Chairman   | Bryan Allen        |
| Secretary       | Patricia K. Poprik |
| Treasurer       | Dennis Cowley      |
| Asst. Sec/Treas | George Hutt        |

***2023***

|                     |
|---------------------|
| Chairman -TBD       |
| Vice Chairman -TBD  |
| Secretary -TBD      |
| Treasurer-TBD       |
| Asst. Sec/Treas TBD |

- c) Close Nominations.
  - d) Election of Officers.
  - e) Temporary Chairman turns meeting over to the Chairman to conduct remainder of Annual Meeting and Regular Board Meeting.
1. Motion authorizing any two officers of the Authority, and/or CEO or CFO to sign checks for the Authority and Escrow Funds with Developers.

1. **Appointments of:**

***Solicitor:***

***2022 Incumbents***

Randall Flager, Flager & Associates

***2023***

Randall Flager, Flager & Associates



BCWSA  
1275 Almshouse Road, Warrington, PA 18976  
Phone: 215.343.2538  
[www.bcwsa.net](http://www.bcwsa.net)



## AGENDA

JANUARY 19, 2023

PAGE TWO

*2022 (cont.)*

*2023 (cont.)*

### *2022 Incumbents*

### *2023*

#### *Special Projects/ Conflict Work*

Jeffrey P. Garton Esquire  
Curtin & Heefner (Ernest “Bucky” Closser)

Jeffrey P. Garton, Esquire  
Curtin & Heefner (Ernest Bucky Closser)

#### *Special Projects/ Conflict Work*

Grim Biehn & Thatcher (Matthew Hoover)  
Hill Wallack (Labor Attorney).  
Hamburg, Rubin, Mullin, Maxwell & Lupin, P.C.  
Hawke, McKeon & Sniscak (Tom Sniscak)  
Joseph Pizzo & Associates, LLC  
Rudolph Clarke, LLC  
Obermeyer, Rebmann, Maxwell & Hipple

Grim Biehn & Thatcher (Matthew Hoover)  
Hill Wallack David Truelove, Esquire  
Hamburg, Rubin, Mullin, Maxwell & Lupin,  
Hawke, McKeon & Sniscak (Tom Sniscak)  
Not recommended for reappointment  
Not recommended for reappointment  
Obermayer, Rebmann, Maxwell & Hipple;

#### *Special Projects/Communication Support Services*

Ceisler Media Communications

### *2022 Incumbents*

### *2023*

#### *Bond Counsel:*

Curtin & Heefner (Ernest Closser)

Curtin & Heefner (Ernest Closser)

### *2022 Incumbents*

### *2023*

#### *Engineer:*

Gilmore & Associates (Russell Dunlevy, P.E.)

Gilmore & Associates (Russell Dunlevy, PE)

#### *Special Projects/Conflict Work*

Carroll Engineering Corp. (Steve Hartman, P.E.)  
Jones Engineering Associates (Joseph E. Jones, PE)  
ACRI Environmental Group  
Howard Woods & Associate, LLC  
Gannett Fleming Engineers (Geo Decisions)  
Pennoni Associates (M. Conallen)  
Arro Engineering (Birmingham Area)  
Cedarville Engineering (West Vincent Area)  
Remington and Vernick Engineers  
McCormick and Taylor (Patrick Guise)  
T & M Associates Engineering  
1SEO (Lance Bachmann) (Shock IT)

Carroll Engineering Corp. (Steve Hartman)  
Jones Engineering Associates (J. Jones, P.E)  
ACRI Environmental Group  
Howard Woods & Associate, LLC  
Gannett Fleming Engineers (Geo Decisions)  
Pennoni Associates (M. Conallen)  
Arro Engineering (Birmingham)  
Cedarville Engineering (West Vincent Area)  
Remington and Vernick Engineers  
McCormick and Taylor (Patrick Guise)  
T & M Associates Engineering  
1SEO (Lance Bachmann) (Shock IT)

#### **Emergency Contractors List 2023**

##### **Staff/Eng. recommendations**

Joseph Jingoli & Son  
Almeida & Hudak Contractors  
R&S General Contractors, Inc.  
Allen Meyers



BCWSA  
1275 Almshouse Road, Warrington, PA 18976  
Phone: 215.343.2538  
[www.bcwsa.net](http://www.bcwsa.net)



## AGENDA

JANUARY 19, 2023  
PAGE THREE

### *2022 Incumbents Insurance Brokers:*

AON Insurance (Andrew Corrigan)  
Brown & Brown Rob Henry

### *2022 Insurance Consultants:*

Insurance Buyers' Council, Inc. (Rick Schultz)

### *2022 Accounting/Audit Incumbents*

Zelenkofske & Axelrod

### *Financial Investment/Advisors: Incumbents*

Chris Gibbons, Concord Public Finance

### *Special Projects*

### *2022 Incumbents*

Public Investment Advisors – Pete Egan – (Bond Arbitrage)  
Municipal Finance Partners, Inc. (Charles Friedlander)  
(Actuary/OPEB)

### *2023 Insurance Brokers:*

AON Insurance (Andrew Corrigan)  
CBIZ (Donna Tremblay)

Insurance Buyers' Council, Inc. (R. Schultz)

### *2023*

Zelenkofske & Axelrod

RBC Capital Markets LLC

### *2023*

TBD  
TBD

4. Authorize attendance of Board Members and Management Employees at 2023 Conferences:

|   |         |
|---|---------|
| American Water Works Association & Affiliates | (AWWA)  |
| Water Pollution Control Federation            | (WPCF)  |
| Pennsylvania Municipal Authorities Assoc.     | (PMAA)  |
| Water Environment Federation & Affiliates     | (WEF)   |
| International Water Association               | (IWA)   |
| National Association of Water Companies       | (NAWC)  |
| National Association of Clean Water Agencies  | (NACWA) |
| Society for Human Resource Management         | (SHRM)  |
| Government Officers Finance Association       | (GFOA)  |

5. Reaffirm the following Banking Institution as the depository for Authority's Accounts as set forth below:

### **FULTON BANK**

#### **2022**

General Fund  
Daily Deposit Revenue  
NSC

#### **2023**

General Fund  
Daily Deposit Revenue  
NSC

## AGENDA

JANUARY 19, 2023  
PAGE FOUR



BCWSA  
1275 Almshouse Road, Warrington, PA 18976  
Phone: 215.343.2538  
[www.bcwsa.net](http://www.bcwsa.net)



**2022 (cont.)**

HRA  
Neshaminy Operating Account  
Payroll Account  
Health & Welfare Checking Account  
Sales of Service  
Developers (s) Escrow

**Fulton Trust**

**2022**

**Sewer System and Water System (Each respectively)**

Revenue Funds  
Settlement Funds  
Bond Redemption and Improvement Funds  
Maintenance Reserve Fund  
Debt Service Funds  
Debt Service Reserve Funds  
Debt Service Reserve Fund Restricted Yield  
Construction Funds  
Bond Escrow Funds  
Investment Collateral Funds

**2022 Investments/ Line of Credit (LOC)**

Fulton Bank, Malvern Bank, PNC Bank & BB&T Bank  
QNB and Univest (Line of Credit (LOC))

**2023 (cont.)**

HRA  
Neshaminy Operating Account  
Payroll Account  
Health & Welfare Checking Account  
Sales of Service  
Developers (s) Escrow Republic Bank  
Amy Osborn & Jennifer Bevier

**2023**

Revenue Funds  
Settlement Funds  
Bond Redemption & Improvement Funds  
Maintenance Reserve Funds  
Debt Service Funds  
Debt Service Reserve Funds  
Debt Service Reserve Fund Restrictive Yield  
Construction Funds  
Bond Escrow Funds  
Investment Collateral Funds

**2023 Investments/ Line of Credits (LOC)**

Fulton Bank, PNC Bank, Truist Bank  
(formerly BB&T)  
QNB and Univest (LOC)

6. Authorization to pay invoices before Board approval for the following:
- Collective Bargaining Group Contract Obligations
  - Communication Infrastructure
  - Compliance with Regulating Agencies (DRBS, PA DEP, Etc.)
  - Computer, Billing Services, and Related Items
  - Customer Refunds
  - Emergency Repairs for Operations
  - Fuel Purchases
  - Insurance Policies
  - Ongoing Repairs & Maintenance
  - Operating Expenses Via Credit Card
  - Payroll and Related Items
  - Purveyors of Water and Sewage Treatment Services
  - Recurring Bills Under Contract
  - Utilities

**AGENDA**



BCWSA  
1275 Almshouse Road, Warrington, PA 18976  
Phone: 215.343.2538  
[www.bcwsa.net](http://www.bcwsa.net)

**JANUARY 19, 2023**



7. **-BCWSA Regular Board Meeting Dates & Times: 2023-**

Authorize the days and times that BCWSA will hold its Regular Board Meetings for the Year 2023: The fourth Wednesday of each month at 9:30 a.m. (see schedule attached)

8. **ADJOURNMENT**

**NEXT REGULAR MEETING: Immediately Following Reorganization Meeting**



BCWSA  
1275 Almshouse Road, Warrington, PA 18976  
Phone: 215.343.2538  
[www.bcwsa.net](http://www.bcwsa.net)

