

BCWSA



**MINUTES OF THE REGULAR BOARD MEETING**  
**February 22, 2023**

**PRESENT:** Bryan Allen, Patricia K. Poprik, George Hutt and Raymond Richardson  
Benjamin W. Jones, CEO; Scott Holbert, Esquire; Russell Dunlevy, P.E.; Steven  
Hartman, P.E; Nathaniel Rafalski, CTO and Anne M. O'Toole, Executive  
Assistant

**VIA ZOOM:** John Cordisco

**NOT PRESENT:** Michael Schwartz

**CALL TO ORDER:**

The BCWSA's Vice Chairman, Bryan Allen, called the Regular Meeting of BCWSA to order at 9:30 A.M.

**PUBLIC COMMENT:** None

**MINUTES:**

Ms. Poprik moved, Mr. Allen seconded the motion that unanimously approved the Minutes of the BCWSA's Regular Board Meeting and Reorganization Meeting held on January 19, 2023. Mr. Richardson abstained from voting as he was not a Board Member at that time. (minutes are attached to the Minute Book)

**REPORT OF THE CEO: Benjamin W. Jones**

***-Authorization to Award; BCWSA Vehicles-***

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved awarding the sale of equipment/used vehicles to the highest bidders as outlined on the bid tabulation dated February 15, 2023. (memo from BWJ dated 02/15/23 and bid tabulation attached)

**ENGINEERS REPORT**

***Gilmore & Associates***

Russell Dunlevy P.E., presented the Engineer's Report dated 02/13/23/to the Board of Directors.



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Phone: 215.343.2538  
[www.bcwsa.net](http://www.bcwsa.net)



***-St. Stephens Green STP; Contract WVT-1GC-***

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved payment No. 2 for the St. Stephens Green Street Sewage Treatment Plant Rehabilitation project in the amount of \$90,00.00 be paid to A.J. Jurich Inc., as recommended by the Engineer.

***Carroll Engineering Corporation***

Mr. Hartman, P.E., reviewed the Consulting Engineer's Report dated February 15, 2023.

***-Neshaminy Interceptor Lining (Contract S-46A)-***

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved Application and Certificate for Payment No. 18 for Contract S-46A in the amount of \$791,758.12 be paid to Spiniello Companies, as recommended by the Consulting Engineer.

***-Manhole Rehabilitation-***

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved the payment of the invoice submitted by Advanced Rehabilitation Technology (ART) in the amount of \$13,489.05 for manhole rehabilitation in various service areas, as recommended by the Consulting Engineer.

***-Castle Valley Diversion Booster Station-***

Ms. Poprik moved, Mr. Richardson seconded the motion unanimously authorizing to advertise the Castle Valley Diversion Booster Station project and utilizing the COSTARS program, as recommended by the Consulting Engineer.

**SOLICITOR'S REPORT: Scott Holbert, Esquire**

Mr. Holbert stated that the Board of Directors met in Executive Session for approximately 30 Minutes prior to the start of the Board Meeting to discuss matters of Personnel. No action was required by the Board Members.

***-Grant of Easement; Bristol Borough-***

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved the Grant of Easement Agreement between BCWSA and Bristol Borough for animal control purposes and municipal access. (see memo from BWJ dated 02/22/23 and agreement attached)



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## MINUTES

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### *-Sewer Service Agreement; Plumstead Township-*

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved the Sewer Service Agreement between BCWSA and Foxlane Homes at Holly Ridge, LLC, associated with the proposed construction of a 13-lot residential subdivision requiring the purchase of 13 EDUs in Plumstead Township. (see memo from BWJ dated 02/22/23 and agreement attached)

## REPORT OF THE CFO/CONTROLLER

### *-Bills for Payment-*

Jason Hillaert , CFO presented a List of Bills and Requisitions that were prepared by in-house staff and he recommended Board approval.

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved the Bills for Approval and the List of Requisitions dated 02/17/23. (list of bills attached to the Minute Book)

## OLD BUSINESS:

**NEW BUSINESS:** Nothing to Report.

## ADJOURNMENT:

There being no further business to be presented to the Board, Mr. Allen moved, Ms. Poprik seconded the motion that unanimously adjourned the meeting.

3-22-23

DATE

Petrus K Poprik

SECRETARY

***NEXT REGULAR BOARD MEETING; MARCH 22, 2023 9:30 AM***



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