

BCWSA



MINUTES OF THE REGULAR BOARD MEETING
April 26, 2023

PRESENT: John Cordisco; Patricia K. Poprik; Bryan Allen; Michael Schwartz and Raymond Richardson
Benjamin W. Jones, CEO; Scott Holbert, Esquire; Jason Hillaert, CFO; Russell Dunlevy, P.E.; Steven Hartman, P.E; Anne M. O'Toole, Executive Assistant and Sarah Schaffer, Administrative Assistant

CALL TO ORDER:

The BCWSA's Chairman, John Cordisco, called the Regular Meeting of BCWSA to order at 9:30 A.M.

PLEDGE ALLEGIANCE:

Those present, pledged allegiance to the flag.

PUBLIC COMMENT: None

MINUTES:

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously approved the Minutes of the BCWSA's Regular Board Meeting held on March 22, 2023. (minutes are attached to the Minute Book)

REPORT OF THE CEO: Benjamin W. Jones

-Authorization to Advertise-

-2023 Generator Maintenance Contract-

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously authorized permission to advertise the 2023 Generator Maintenance Contract on the Pennbid Program. (memo from BWJ dated 04/26/23 is attached to the Minute Book)

Additional Sewer Service-No Improvements Agreement; Warrington Twp

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously approved the Additional Sewer Service No Improvements Agreement between BCWSA and Telford Industrial Development Authority associated with the proposed expansion of the commercial facility known as Flexible Circuits in Warrington Township. (memo from BWJ dated 04/26/23 & agreement is attached to the Minute Book)



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-Reservation of Capacity Agreement (ROC) Middletown Township-

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved the ROC Agreement between BCWSA and 213 Industrial LLC for the proposed construction of a commercial warehouse requiring thirty-three (33) EDUs of capacity in Middletown Township. (memo from BWJ dated 04/26/23 & agreement is attached to the Minute Book)

-Grinder Pump Operations & Maintenance Agreement (O&M) Middletown Township-

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously approved the O&M Agreement between BCWSA and 213 Industrial LLC, associated with the operation and maintenance of a grinder pump for a commercial warehouse in Middletown Township. (memo from BWJ dated 04/26/23 and O&M agreement is attached to the Minute Book)

-Reservation of Capacity Agreement (ROC) Middletown Township -

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously approved the ROC Agreement between BCWSA and Foxlane Homes at Meadow Farms, LLC associated with the proposed construction of a 159-unit age restricted residential housing development requiring the purchase of one-hundred (100) EDUs in Middletown Township. (memo from BWJ dated 04/26/23 & agreement is attached to the Minute Book)

-Reservation of Capacity Agreement (ROC) Doylestown Township-

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved the ROC Agreement between BCWSA and Doylestown Township associated with the proposed construction of a park, a recreation activity community center and six (6) public restrooms at the Kids Castle playground in Doylestown Township. (memo from BWJ dated 04/26/23 and agreement is attached to the Minute Book)

-Sewer Service Agreement; Doylestown Borough-

Ms. Poprik moved Mr. Schwartz seconded the motion that unanimously approved the Sewer Service Agreement between BCWSA and CTK Calkins Doylestown LLC associated with the proposed construction of a mixed-use community requiring one hundred and ninety (190) EDUs of capacity in Doylestown Borough. (memo from BWJ dated 04/26/23 and agreement is attached to the Minute Book)



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-Additional Sewer Service-No Improvements Agreement; Doylestown Township-

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously approved the Additional Sewer Service No Improvements Agreement between BCWSA and Doylestown Country Club for the proposed expansion of the country club house with an additional building, swimming pool and banquet hall. The expansion requires the purchase of six (6) additional EDUs (20 existing) in Doylestown Township. (memo from BWJ and agreement is attached to the Minute Book)

-Resolution No. 2023-02; PennDOT & Cost Sharing Agreement-

Ms. Poprik, moved, Mr. Schwartz seconded the motion unanimously adopting Resolution No. 2023-02 authorizing a Cost Sharing Proposal between BCWSA and PA Department of Transportation (PennDOT) related to the Langhorne Yardley Road at Bridgetown Pike and Woodbourne Road construction project in Middletown Township. (resolution and cost sharing agreement is attached to the agreement)

Ms. Poprik asked who would be carrying out the work for this project: Mr. Jones stated PennDOT will do the work.

ENGINEERS REPORT

Gilmore & Associates

Russell Dunlevy P.E., presented the Engineers Report dated 04/26/23 with the Board of Directors.

-Franklin Street Sewer Replacement-

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved the payment of the invoice submitted by Joao & Bradley Construction Company in the amount of \$102,825.00 associated with the Franklin Street emergency sewer reconstruction work in Doylestown Borough, as recommended by the Engineer.

-St. Stephens STP; Contract WVT-1GC-

Ms. Poprik moved Mr. Schwartz seconded the motion that unanimously approved Payment No. 3 for Contract WVT-1GC in the amount of \$169,605.00 be paid to A.J. Jurich Inc., as recommended by the Engineer.

Ms. Poprik moved Mr. Schwartz seconded the motion that unanimously approved Payment No. 4 for Contract WVT-1GC in the amount of \$270,317.50 be paid to A.J. Jurich Inc., as recommended by the Engineer.



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-Route 413 Emergency Sewer Replacement-

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved the payment of the invoice submitted by Joseph Jingoli & Son in the amount of \$59,924.29 associated with emergency repair work completed on Route 413 in Langhorne Borough, as recommended by the Engineer.

Carroll Engineering Corporation

Mr. Hartman, P.E., reviewed the Consulting Engineer's Report dated 04/20/23. (copy is attached to the Minute Book)

-Neshaminy & Poquessing Sewer System (Contract S-46A)

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved Application and Certificate for Payment No 20 for Contract S-46A in the amount of \$606,015.18 be paid to Spiniello Companies, as recommended by the Consulting Engineer.

SOLICITOR'S REPORT: Scott Holbert, Esquire

The Solicitor stated that the Board of Directors met in Executive Session for approximately thirty minutes prior to the start of the Board Meeting to discuss Collective Bargaining negotiations and potential litigation. No action was required by the Board Members.

REPORT OF THE CFO/CONTROLLER

-Bills for Payment-

Jason Hillaert , CFO presented a List of Bills and Requisitions that were prepared by in-house staff and he recommended Board approval.

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously approved the Bills for Approval and the List of Requisitions dated 04/26/23. (list of bills is attached to the Minute Book)

-OPEB and Arbitrage Services-

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously approved the appointments of David Reid from CBIZ to provide the needed support associated with OPEB services and Victor Chiang of Caine Mitter to provide the needed arbitrage services in accordance with the BCWSA 2023 Reorganization Meeting. (memo from Jason Hillaert is attached to the Minute Book)



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Ms. Poprik asked about references for Caine Mitter and why they were recommended since they are not a local company. She also asked who performed the services prior to this appointment. Mr. Hillaert stated that Pete Egan handled all arbitrage work previously, however we were looking into utilizing a larger, more diverse national firm and the cost difference is approximately \$400.00 per occurrence.

-Aon Insurance Renewal-

Mr. Hillaert informed the Board of Directors of the 2022-2024 Insurance renewal with AON reflecting an increase of \$390,000 was due to the marketplace factors for flood insurance and the purchase of the Bristol Borough Sewer System. No action was required by the Board Members.

OLD BUSINESS: Nothing to Report

NEW BUSINESS: Nothing to Report

ADJOURNMENT:

There being no further business to be presented to the Board, Ms. Poprik moved, Mr. Allen seconded the motion that unanimously adjourned the meeting.

5-24-23
DATE

P.K. Poprik
SECRETARY

NEXT REGULAR BOARD MEETING; MAY 24, 2023 9:30 AM



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