



**MINUTES OF THE REGULAR BOARD MEETING
MAY 24, 2023**

PRESENT: John Cordisco; Patricia K. Poprik; Bryan Allen; Michael Schwartz and Raymond Richardson

Benjamin W. Jones, CEO; Jason Hillaert, CFO; Scott Holbert, Esquire; Russell Dunlevy, P.E.; Steven Hartman, P.E; Anne M. O'Toole, Executive Assistant and Sarah Schaffer, Administrative Assistant

CALL TO ORDER:

The BCWSA's Chairman, John Cordisco, called the Regular Meeting of BCWSA to order at 9:30 A.M.

PLEDGE ALLEGIANCE:

Those present, pledged allegiance to the flag.

PUBLIC COMMENT: None

MINUTES:

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved the Minutes of the BCWSA's Regular Board Meeting held on April 26, 2023. (minutes are attached to the Minute Book)

REPORT OF THE CEO: Benjamin W. Jones

-2023 Sierra 1500 Truck-

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously approved the purchase of a vehicle through the Co-Stars Program for the Assistant Superintendent to replace the 2012 Suburban that has over 135,000 miles and engine problems. (memo from BWJ dated 05/24/23 attached to Minute Book)

Mr. Cordisco asked about the used suburban and if we had the option to donate vehicles no longer in use. Mr. Jones advised that all used vehicles are sold through the bidding process.



BCWSA
1275 Almshouse Road, Warrington, PA 18976
Phone: 215.343.2538
www.bcwsa.net



-Deed of Dedication; Doylestown TWP-

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved the Sanitary Sewer Easement Agreement associated with the dedication of a low-pressure force main to service three (3) properties at 410, 416, and 418 Pebble Hill Road in Doylestown Township. (memo from BWJ dated 05/24/23 and agreement attached to Minute Book)

Ms. Poprik had a question concerning the Easement Agreement and asked why only two addressees listed on the dedication document. Mr. Holbert stated that one of the addresses was the original owner.

-Grinder Pump Operations & Maintenance Agreement; Middletown TWP-

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved the O&M Agreement between BCWSA and Elizabeth & Thomas Hellings for a residential grinder pump on their property located at 1664 Fulling Mill Road in Middletown Township. (memo from BWJ dated 05/24/23 and agreement is attached to Minute Book)

ENGINEERS REPORT

Gilmore & Associates

Russell Dunlevy P.E., presented the Engineers Report dated 05/24/23 with the Board of Directors.

***Oxford Valley Tank Demolition & Removal Project
-BCWSA Contract W-111-***

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously approved Change Order No.1 associated with the Oxford Valley Tank Demolition & Removal Project (Contract W-111) increasing the Contract price by \$25,316.25, as recommended by the Engineer.

Mr. Cordisco asked what the total cost of the project is. Mr. Dunlevy stated the total cost is \$199,566.25 including the Change Order, and all the work is complete.

Carroll Engineering Corporation

Mr. Hartman, P.E., reviewed the Consulting Engineer's Report dated 05/17/23. (copy is attached to the Minute Book)



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Neshaminy & Poquessing Interceptor

-Neshaminy Interceptor Lining (Contract S-46A-)

Mr. Allen moved, Mr. Richardson seconded the motion that unanimously approved Application and Certificate for Payment No. 21 for Contract S-46A in the amount of \$888,928.57 to be paid to Spiniello Companies, as recommended by the Consulting Engineer.

-Totem Road Pump Station No.3 Replacement-

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously approved Application and Certificate for Payment No.1 associated with a large sewage pump replacement in the amount of \$469,453.14 be paid to Municipal Maintenance Company, as recommended by the Consulting Engineer.

SOLICITOR'S REPORT: Scott Holbert, Esquire

The Solicitor stated that the Board of Directors met in Executive Session for approximately thirty minutes prior to the start of the Board Meeting to discuss matters of personnel and litigation. No action was required by the Board Members.

REPORT OF THE CFO/CONTROLLER

-Bills for Payment-

Jason Hillaert , CFO presented a List of Bills and Requisitions that were prepared by in-house staff and he recommended Board approval.

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously approved the Bills for Approval and the List of Requisitions dated 05/24/23. (list of bills is attached to the Minute Book)

OLD BUSINESS: Nothing to Report

NEW BUSINESS: Nothing to Report



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ADJOURNMENT:

There being no further business to be presented to the Board, Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously adjourned the meeting.

6-28-23
DATE


SECRETARY

NEXT REGULAR BOARD MEETING; June 28, 2023 9:30 AM



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