



***MINUTES OF THE REGULAR BOARD MEETING
JUNE 28, 2023***

PRESENT: John Cordisco, Michael Schwartz and Raymond Richardson

Benjamin W. Jones, CEO; Jason Hillaert, CFO; Scott Holbert, Esquire; Russell Dunlevy, P.E.; Steven Hartman, P.E; Anne M. O'Toole, Executive Assistant and Sarah Schaffer, Administrative Assistant

NOT PRESENT: Patricia K. Poprik

VIA ZOOM: Bryan Allen

CALL TO ORDER:

The BCWSA's Chairman, John Cordisco, called the Regular Meeting of BCWSA to order at 9:40 A.M.

PLEDGE ALLEGIANCE:

Those present, pledged allegiance to the flag.

PUBLIC COMMENT: None

EXECUTIVE SESSION:

Mr. Holbert, Esquire stated that the Board met in Executive Session for approximately forty minutes prior to the start of the Board Meeting to discuss a matter of litigation and potential litigation. No action was required by the Board of Directors.

MINUTES:

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Minutes of the BCWSA's Regular Board Meeting held on May 24, 2023. (Minutes are attached to the Minute Book)



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Phone: 215.343.2538
www.bcwsa.net



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REPORT OF THE CEO: Benjamin W. Jones

-Bid Award-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved awarding the Contract for the purchase of Regular Unleaded Gasoline and Ultra Low Sulfur Diesel to the lowest responsive bidder, Riggins Inc., for a one-year period. The bid was in conjunction of the Bucks County Consortium.(memo from BWJ is attached to the Minute Book)

-Reservation of Capacity Agreement (ROC) Bensalem Township-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the ROC Agreement between BCWSA and 113 Bristol Pike, LLC associated with the redevelopment of the existing Holy Family University Annex into a cancer treatment center requiring six (6) EDUs of capacity, in Bensalem Township. (memo from BWJ and agreement is attached to the Minute Book)

-Water & Sewer Service Agreements; Middletown Township-

Mr. Richardson moved, Mr. Schwartz seconded the motion that unanimously approved the Water Service Agreement and the Sewer Service Agreements for the proposed construction of a multi-story elementary school on the existing Maple Point Campus requiring the purchase of 18 water and sewer EDUs in Middletown Township. (memo from BWJ and Agreements are attached to the Minute Book)

Mr. Schwartz asked about the payment of water fees for the project, as it was not specified as paid on the memo. Mr. Holbert stated yes, the water connections meter fees were paid. The project was on the agenda tentative and the payment was received.

ENGINEERS REPORT

Gilmore & Associates

Russell Dunlevy P.E., presented the Engineers Report dated 06/28/23 with the Board of Directors.

Oxford Valley Tank Demolition & Removal Project

-BCWSA Contract W-111-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved Application and Certificate for Payment No. 1 for Contract W-111 in the amount of \$199,566.25 be paid to Haines & Kibblehouse, Inc., (H&K) as recommended by the Engineer.



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Carroll Engineering Corporation

Mr. Hartman, P.E., reviewed the Consulting Engineer's Report dated 06/21/23. (copy is attached to the Minute Book)

Neshaminy & Poquessing Interceptor

-Neshaminy Interceptor Lining (Contract S-46A-)

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved Application and Certificate for Payment No. 22 for Contract S-46A in the amount of \$130,862.50 to be paid to Spiniello Companies, as recommended by the Consulting Engineer.

-Upper Dublin Sewer System; Upper Dublin Diversion Force Main-

Mr. Richardson moved, Mr. Schwartz seconded the motion that unanimously approved the payment of an invoice submitted by Upper Dublin Township Municipal Authority in the amount of \$113,365.00 associated with the Upper Dublin Diversion Force Main Installation project, as recommended by the Consulting Engineer.

SOLICITOR'S REPORT: Scott Holbert, Esquire

Mr. Holbert, Esquire had no report to discuss with the Board of Directors.

REPORT OF THE CFO/CONTROLLER

-Bills for Payment-

Jason Hillaert, CFO presented a List of Bills and Requisitions that were prepared by in-house staff and he recommended Board approval.

Mr. Richardson moved, Mr. Schwartz seconded the motion that unanimously approved the Bills for Approval and the List of Requisitions dated 06/28/23. (list of bills is attached to the Minute Book)

OLD BUSINESS: Nothing to Report

NEW BUSINESS: Nothing to Report



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ADJOURNMENT:

There being no further business to be presented to the Board, Mr. Schwartz moved, Mr. Allen seconded the motion that unanimously adjourned the meeting.

7-26-23
DATE

P. K. Paprock
SECRETARY

NEXT REGULAR BOARD MEETING; July 26, 2023 9:30 AM



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