

BCWSA



**MINUTES OF THE REGULAR BOARD MEETING
JULY 26, 2023**

PRESENT: John Cordisco, Patricia Poprik, Michael Schwartz and Raymond Richardson

Benjamin W. Jones, CEO; Jason Hillaert, CFO; Scott Holbert, Esquire; Russell Dunlevy, P.E.; Steven Hartman, P.E; Anne M. O'Toole, Executive Assistant and Sarah Schaffer, Administrative Assistant

NOT PRESENT: Bryan Allen

CALL TO ORDER:

The BCWSA's Chairman, John Cordisco, called the Regular Meeting of BCWSA to order at 9:30 A.M.

PLEDGE ALLEGIANCE:

Those present, pledged allegiance to the flag.

PUBLIC COMMENT: None

MINUTES:

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Minutes of the BCWSA's Regular Board Meeting held on June 28 2023. Ms. Poprik abstained from voting due to her absence from the meeting. (Minutes are attached to the Minute Book)

REPORT OF THE CEO: Benjamin W. Jones

-Bid Award-

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved awarding the 2023 Generator Maintenance Contract to the lowest responsive bidder, Henry's Generator Service, LLC. (formerly Engines, Inc.) in the amount of \$46,950.00 with a 0% increase for the second year of the Contract. (bid tabulation and memo from BWJ is attached to the Minute Book)



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www.bcwsa.net



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-Authorization to Advertise-

Ms. Poprik moved, Mr. Schwartz seconded the motion unanimously authorizing permission to advertise the Contract associated with the purchase of manhole frames, covers and extension rings for a three (3) year period through the Pennbid program. (memo from BWJ is attached to the Minute Book)

Ms. Poprik moved, Mr. Schwartz seconded the motion unanimously authorizing permission to advertise the Contract associated with Pump Maintenance and Emergency Equipment Repairs Contract for a two (2) year period through the Pennbid Program. (memo from BWJ is attached to the Minute Book)

Ms. Poprik moved, Mr. Richardson seconded the motion unanimously authorizing permission to advertise the Contract associated with Tank Cleaning and Sludge Hauling Services for a two (2) year period through the Pennbid Program. (memo from BWJ is attached to the Minute Book)

-Reservation of Capacity Agreement (ROC); Bensalem Township-

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously approved the ROC Agreement between BCWSA and Green Tree Group Contracting, LLC associated with the proposed construction of six (6) single family dwellings requiring the purchase of six (6) EDUs in Bensalem Township. (memo from BWJ and agreement is attached to the Minute Book)

ENGINEERS REPORT

Gilmore & Associates

Russell Dunlevy P.E., presented the Engineers Report dated 07/26/23 with the Board of Directors.

-St Stephens Greene STP; Contract WVT-1GC-

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously approved Change Order No. 2 associated with additional structural and foundation work needed due to unforeseen subsurface site conditions increasing the Contract price by \$8,390.00, as recommended by the Engineer.

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously approved Application and Certificate for payment No. 5 for Contract No. WVT-1GC in the amount of \$159,163.00, be paid to A.J. Jurich Inc, as recommended by the Engineer.



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-St Stephens Greene STP; Contract WVT-1EC-

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved Application and Certificate for payment No. 2 for Contract WVT-1EC in the amount of \$99,462.50, be paid to Wise Electrical Contractors LLC, Inc, as recommended by the Engineer.

-Office Roof Replacement-

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously approved Application and Certificate for payment No. 1 associated with the roof replacement work completed at BCWSA main office in Warrington, PA, in the amount of \$115,341.75 be paid to United States Roofing Corporation, as recommended by the Engineer.

Ms. Poprik asked if the United States Roofing Corp. was local. Mr. Dunlevy stated the company is located in Norristown PA.

Carroll Engineering Corporation

Mr. Hartman, P.E., reviewed the Consulting Engineer's Report dated 07/21/23. (copy is attached to the Minute Book)

Neshaminy & Poquessing Interceptor

-Neshaminy Interceptor Lining (Contract S-46)

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved Application and Certificate for payment No. 23 for Contract S-46A in the amount of \$107,112.50 be paid to Spiniello Companies, as recommended by the Consulting Engineer.

-Castle Valley Diversion Booster Station (Contract CB-75 and CB-75B)-

Mr. Hartman, presented the low bids for Contracts CB-75A & CB-75B and stated that Blooming Glen Contractors was low the bid for CB-75A General) in the amount of \$1,314,293.00 and AJM Electric was low bid for CB-75 B (electrical) in the amount of \$650,000.00.

Mr. Cordisco asked if both contractors met all of criteria established by the Contractor Responsibility Agreement.



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Mr. Hartman advised that Blooming Glen Contractors is a current member of the Associated Builders and Contractors and has access to apprenticeship programs and apprentice training, and AJM Electrical is part of IBEW Local 98 and is registered with the Pennsylvania Apprenticeship and Training Council.

After a brief conversation, Mr. Cordisco asked that Mr. Hartman provide additional information regarding the Contractors qualifications.

Ms. Poprik moved, Mr. Schwartz seconded the motion unanimously approved the Notice of Intent to award the Contract for the Castle Valley Diversion Booster Pump Station Contracts CB-75 A and CB-75-B to the lowest Responsive Bidders, Blooming Glen Contractors, Inc. in the amount of \$1,314,293 and CB-75B to AJM Electric, Inc in the amount of \$650,000. The Award is subject to the receipt of additional information pertaining to the Responsible Contractors qualifications.

SOLICITOR'S REPORT: Scott Holbert, Esquire

Executive Session:

Mr. Holbert, Esquire stated that the Board met in Executive Session for approximately thirty (30) minutes prior to the start of the Board Meeting to discuss a matter of litigation and potential litigation. No action was required by the Board of Directors.

REPORT OF THE CFO/CONTROLLER

-Bills for Payment-

Jason Hillaert, CFO presented a List of Bills and Requisitions that were prepared by in-house staff and he recommended Board approval.

Ms. Poprik moved, Mr. Richardson seconded the motion that unanimously approved the Bills for Approval and the List of Requisitions dated 07/26/23. (list of bills is attached to the Minute Book)

-2022 Financial Statements-

The Chief Financial Officer presented the 2022 audited Financial Statements to the Board of Directors.

The Board of Directors acknowledged receipt of the report.



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OLD BUSINESS:

Mr. Jones advised the Board of Directors that through the Boards cooperation, along with the Senator's Office and Representatives, Customer Service Department, and our Government Relations department, the Low-Income Household Water Assistance Program (LIHWAP) has been able help over 100 BCWSA customers recovering over \$70,000. The State Grants awards eligible customers a payment of \$2500 each towards the water and sewer bill to qualifying customers who meet the household guidelines which include a house hold of four with a maximum annual income of \$41,625.

He advised that the state has reauthorized the program and a press release has been sent out for the purposes of telling people that this is available. We will continue this successful program.

NEW BUSINESS:

ADJOURNMENT:

There being no further business to be presented to the Board, Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously adjourned the meeting.

8-23-23
DATE

P. H. Poprik
SECRETARY

NEXT REGULAR BOARD MEETING; August 23, 2023 9:30 AM



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