



MINUTES OF THE REGULAR BOARD MEETING
January 10, 2024

PRESENT: John Cordisco, Bryan Allen, Michael Schwartz, Raymond Richardson and Michael Fehrle

Benjamin W. Jones, CEO; Jason Hillaert, CFO; Randall Flager, Esquire; Scott Holbert, Esquire; Russell Dunlevy, P.E.; Steven Hartman, P.E.; Anne M. O'Toole, Executive Assistant and Sarah Schaffer, Administrative Assistant

CALL TO ORDER:

The BCWSA's Chairman, John Cordisco, called the Regular Meeting of BCWSA to order at 9:45 A.M.

PUBLIC COMMENT: None

MINUTES:

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Minutes of the BCWSA's Regular Board Meeting held on December 20, 2023. Mr. Fehrle abstained from voting since he was not a Board Member at that time. (Minutes are attached to the Minute Book)

REPORT OF THE CEO: Benjamin W. Jones

Mr. Jones wished everyone a Happy New Year and congratulated the Board of Directors on their new appointments.

-Reservation of Capacity Agreement (ROC) New Britain Borough-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the ROC Agreement between BCWSA and Plumsted Acquisitions, LLC associated with the proposed construction of mixed-use apartments and retail space on East Butler Ave. in New Britain Borough. (memo from BWJ and ROC agreement is attached to the Minute Book)

-Totem Road Pump Station; Bensalem Township-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously authorized the request to advertise the project associated with a hoist replacement, installation of new beam supports and the demolition of the existing exterior wall at the Totem Road Pump Station in Bensalem Township. (see memo from BWJ dated 01/10/24 attached)



BCWSA
1275 Almshouse Road, Warrington, PA 18976
Phone: 215.343.2538
www.bcwsa.net



ENGINEERS REPORT

Gilmore & Associates

Russell Dunlevy P.E., had no Engineer's Report to present to the Board of Directors.

Carroll Engineering Corporation

Mr. Hartman, P.E., reviewed the Consulting Engineer's Report dated January 3, 2024.

Central Bucks Sewer System Area

Ms. Richardson moved, Mr. Schwartz seconded the motion that unanimously approved Application and Certificate for Payment No. 2 for Contract CB-75B in the amount of \$24,750.00 be paid to AJM Electric, as recommended by the Consulting Engineer.

SOLICITOR'S REPORT: Randall Flager, Esquire

Mr. Flager wished everyone a Happy New Year and thanked the Board of Directors on the appointment.

-Print Mail Contract-

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the Participation Renewal Agreement with CoStars for Graphic, Printing Services, and Equipment Supplies. (see participation renewal agreement attached)

Software Service Agreement; Tyler Technologies-

Mr. Richardson moved, Mr. Schwartz the motion that unanimously approved to table the execution of the software agreement with Tyler Technologies and authorized Benjamin W. Jones to look into a company called Litify and other software companies for services.

REPORT OF THE CFO/CONTROLLER

-Bills for Payment-

Jason Hillaert, CFO presented a List of Bills and Requisitions that were prepared by in-house staff and he recommended Board approval.

Mr. Schwartz moved, Mr. Allen seconded the motion that unanimously approved the Bills for Approval and the List of Requisitions dated 01/10/24. (list of bills are attached to the Minute Book)



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OLD BUSINESS:

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NEW BUSINESS.

Mr. Schwartz moved, Mr. Richardson seconded the motion that unanimously approved the rededication of the BCWSA Administration Building and propose a new plaque memorializing same with the names of the current County Commissioners and the BCWSA Board of Directors.

Mr. Cordisco asked Mr. Jones to make sure all of the BCWSA facilities are state of the art and to up to current standards, his intent is to leave the Authority in a much better position than prior to joining the Board of Directors. He also directed Mr. Jones to participate in any possible acquisitions in the near future.

The Board of Directors agreed to participate on zoom for the next upcoming Board Meeting on January 24, 2024.

ADJOURNMENT:

There being no further business to be presented to the Board, Mr. Allen moved, Mr. Richardson seconded the motion that unanimously adjourned the meeting.

02-28-24
DATE


SECRETARY

NEXT REGULAR BOARD MEETING; JANUARY 24, 2024 9:30 AM



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