

BCWSA



MINUTES OF THE REGULAR BOARD MEETING
January 19, 2023

PRESENT: John Cordisco, Patricia K. Poprik, Bryan Allen, George Hutt and Michael Schwartz

Benjamin W. Jones, CEO; Jason Hillaert, CFO; Randall Flager, Esquire; Scott Holbert, Esquire; Russell Dunlevy, P.E.; Steven Hartman, P.E.; Nathaniel Rafalski, CTO and Anne M. O'Toole, Executive Assistant

VISITORS John Kelemen, Ceisler Media
Paul Martin, M&M Land Care

CALL TO ORDER:

The BCWSA's Chairman, John Cordisco, called the Regular Meeting of BCWSA to order at 9:20 A.M.

PUBLIC COMMENT: None

MINUTES:

Ms. Poprik moved, Mr. Hutt seconded the motion that unanimously approved the Minutes of the BCWSA's Regular Board Meeting held November 23, 2022. Mr. Schwartz abstained from voting since he was not a Board Member at that time. (Minutes are attached to the Minute Book)

Ms. Poprik moved, Mr. Hutt seconded the motion that unanimously approved the Minutes of the BCWSA's Special Meeting held on December 5, 2022. Mr. Schwartz abstained from voting since he was not a Board Member at that time.

REPORT OF THE CEO: Benjamin W. Jones

Mr. Jones congratulated the Board of Directors on their new appointments.

-Authorization to Advertise; Electrical Supplies-

Ms. Poprik moved, Mr. Allen seconded the motion that unanimously authorized advertising the 2023 Electrical Supplies Contract utilizing the Pennbid Program. (memo from BWJ dated 01/10/23 is attached to the Minute Book)



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-Authorization to Award; Wastewater Treatment Chemicals 2023-

Ms. Poprik moved, Mr. Hutt seconded the motion that unanimously approved awarding the 2023 Water and Wastewater Treatment Chemicals Contract to the lowest responsive bidders, Buckmans Inc., Main Pool & Chemical Co, Inc., and George Coyne Chemical Company for a one (1) year period. (memo from BWJ dated 01/10/23 and bid tabulation is attached to the Minute Book)

-Landscaping & Restoration Services 2023-

Ms. Poprik moved, Mr. Hutt seconded the motion that unanimously approved awarding the Landscaping and Restoration Services Contract to the three (3) responsive bidders, M & M Lawn Care, Teva Landscaping and All Seasons Landscaping covering a one (1) year period with the option to extend for two (2) one (1) year periods, subject to the review of BCWSA's Solicitor.

Mr. Paul Martin from M&M Lawn Care addressed the Board of Directors with questions regarding the bid process and asked if the bids must be done electronically, as two of the bids were submitted in paper form. He also questioned the prevailing wage and indicated that Teva Landscaping's initial bid price for the hourly rate was under the prevailing wage. Mr. Jones stated that we would look into and have the Solicitor review all of the documents and respond.

-Green Street Metal Roof Replacement-

Ms. Poprik moved, Mr. Allen seconded the motion that unanimously approved replacing a standing seam metal roof with new gutters at the Green Street Sewer Treatment Plant lab building in Doylestown Borough. The roof is approximately 35 years old and is leaking. (memo from BWJ dated 01/10/23 is attached to the Minute Book)

-Harvey Avenue Metal Roof Replacement-

Ms. Poprik moved, Mr. Hutt seconded the motion that unanimously approved replacing a standing seam metal roof at the Harvey Avenue Sewer Treatment Plant in Doylestown Borough. The roof is approximately 25 years old and is leaking. (memo from BWJ dated 01/10/23 is attached to the Minute Book)

-Request to Purchase Vehicles-

Ms. Poprik moved Mr. Hutt seconded the motion that unanimously approved the purchase of three (3) pickup trucks, two (2) F50 Dump trucks with Dump body, and two (2) transit vans with a utility body purchased through the COSTARS program. (memo from BWJ dated 01/10/23 is attached to the Minute Book)



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-Fuel Agreement-

Mr. Allen moved, Mr. Hutt seconded the motion that unanimously approved the gas pump facilities agreement between BCWSA and Bristol Borough allowing up to ten (10) BCWSA vehicles access to the fuel pumps at the boroughs pumping facilities. (memo from BWJ dated 01/10/23 is attached to the Minute Book)

-Grinder Pump Operations & Maintenance Agreement; Bensalem Township-

Ms. Poprik moved, Mr. Hutt seconded the motion that unanimously approved the O&M Agreement between BCWSA & Pen Ryn Limited associated with the operation and maintenance of a grinder pump at the Pen Ryn Estates in Bensalem Township. (memo from BWJ dated 01/10/23 is attached to the Minute Book)

-Additional Water & Sewer Service No Improvements Agreement-

Ms. Poprik moved, Mr. Hutt seconded the motion that unanimously approved the Additional Water & Sewer Service Agreements between BCWSA, 900-Wheeler Langhorne LLC and Tices Bristol Associates, LLC II associated with the proposed renovation of an existing commercial building with a warehouse expansion requiring the purchase of ten (10) water EDUs and 10 sewer EDUs in Middletown Township. (memo from BWJ and agreements are attached to the Minute Book)

-Reservation of Capacity Agreement (ROC) Richland Township-

Ms. Poprik moved, Mr. Allen seconded the motion that unanimously approved the ROC Agreement between BCWSA and Olympus Pines, LLC associated with the proposed construction of a car wash facility requiring 20 EDUs (3) existing on West End Boulevard in Richland Township. (see memo from BWJ dated 01/10/23 and agreement attached)

ENGINEERS REPORT

Gilmore & Associates

Russell Dunlevy P.E., presented the Engineer's Report dated 01/19/23 to the Board of Directors.

-Emergency Reconstruction; Doylestown Borough-

Ms. Poprik moved, Mr. Allen seconded the motion that unanimously approved the proposal from Joao & Bradley Construction under the PA COSTARS program for the emergency reconstruction of the sanitary sewer at Franklin Street in Doylestown Borough, as recommended by the Engineer.



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-Emergency Streambank Restoration; Doylestown Township-

Ms. Poprik moved, Mr. Hutt seconded the motion that unanimously approved awarding the contract related to emergency streambank restoration at the Green Street WWTP to Hartman Inc. as recommended by the Engineer.

-BCWSA Main Office Roof Replacement-

Ms. Poprik moved, Mr. Hutt seconded the motion that unanimously approved the proposal for the replacement of the roof at the main office to the lowest responsive bidder, United States Roofing Corporation under the PA COSTARS program as recommended by the Engineer.

Carroll Engineering Corporation

Mr. Hartman, P.E., reviewed the Consulting Engineer's Report dated January 11, 2023.

-Neshaminy Interceptor Lining (Contract S-46A)-

Ms. Poprik moved, Mr. Hutt seconded the motion that unanimously approved Application and Certificate for Payment No. 17 for Contract S-46A in the amount of \$237,500;00 be paid to Spiniello Companies, as recommended by the Consulting Engineer.

-Manhole Lining Work-

Ms. Poprik moved, Mr. Allen seconded the motion that unanimously approved the payment of the invoice submitted by Advanced Rehabilitation Technology (ART) in the amount of \$13,702.80 for manhole rehabilitation in various service areas, as recommended by the Consulting Engineer.

Neshaminy Water Tank No.2 (Contract W-107)

Ms. Poprik moved, Mr. Hutt seconded the motion that unanimously approved Change Order No. 2 for Contract W-107 deducting from the Contract price by \$4,680.30, as recommended by the Consulting Engineer.

Ms. Poprik moved, Mr. Hutt seconded motion the that unanimously approved Application and Certificate for Payment No. 7 for Contract W-107 in the amount of \$10,409.78 be paid to Brave Industrial Paint, LLC as recommended by the Consulting Engineer.

-Siles Pump Station Emergency Generator (Contract W-108)-

Ms. Poprik moved, Mr. Allen seconded the motion that unanimously approved Change Order No. 1 for Contract W-108 to extend the contract time due to supply chain issues as well as to change out a wire to the generator, increasing the Contract price by \$3,664.17. Change Order No. 1 was recommended by the Consulting Engineer.



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SOLICITOR'S REPORT: Randall Flager, Esquire

-Site Lease Agreement; Solebury Township-

Ms. Poprik moved, Mr. Hutt seconded the motion that unanimously approved the Cellular Lease Agreement with T-Mobile associated with the leased premises at 2560 Sugan Road in Solebury Township. The amendment will automatically extend the lease for an additional five (5) years and successive year terms.

-Grant of Easement & Dedication; West Vincent Township-

Ms. Poprik moved, Mr. Hutt seconded the motion that unanimously approved the Assignment of Sanitary Sewer Easement Agreements and the dedication of the wastewater treatment plant and facilities in the Court of Chester Springs development in West Vincent Township. (easement agreements are attached to the Minute Book)

-Deed of Dedication; Warrington Township-

Ms. Poprik moved, Mr. Allen seconded the motion unanimously accepting the dedication of the sanitary sewer facilities consisting of the 107-town home development known as High Grove Manor and a gas station in Warrington Township. (agreements are attached to the Minute Book)

REPORT OF THE CFO/CONTROLLER

-Bills for Payment-

Jason Hillaert , CFO presented a List of Bills and Requisitions that were prepared by in-house staff and he recommended Board approval.

Ms. Poprik moved, Mr. Schwartz seconded the motion that unanimously approved the Bills for Approval and the List of Requests dated 01/19/23. (list of bills are attached to the Minute Book)

OLD BUSINESS:

Bond Underwriter Proposed Policy-

The Board of Directors were in agreement that since we have a new financial advisor, a policy regarding the selection of a bond underwriter should be written by the new financial Oadviser.

NEW BUSINESS: Nothing to Report.



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ADJOURNMENT:

There being no further business to be presented to the Board, Mr. Allen moved, Ms. Poprik seconded the motion that unanimously adjourned the meeting.

2-22-23

DATE

P.K. Poprik

SECRETARY

NEXT REGULAR BOARD MEETING; FEBRUARY 22, 2023 9:30 AM



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